

KPE UNDERGRADUATE REGISTRATION GUIDE 2019-20



UNIVERSITY OF TORONTO
FACULTY OF KINESIOLOGY & PHYSICAL EDUCATION

INSIDE

THIS REGISTRATION GUIDE

WELCOME TO THE 2019-2020 SESSION	4	GRADUATING STUDENTS	10
EQUITY STATEMENT	4	Degree Progress Assessments.....	10
WHAT'S NEW?	4	Degree Audits	10
TIPS FOR SUCCESSFUL COURSE ENROLMENT AND REGISTRATION	5	Graduation Deadlines & Procedures.....	10
ENROLMENT AT A GLANCE	5	Office of Convocation Website.....	10
COURSE DATES AT A GLANCE	5	COURSES: PLANNING CONSIDERATIONS	11
IMPORTANT DATES	6-7	Additional Course Attempts for Anatomy	11
REGISTRATION: HOW DO I GET STARTED?	8	Backwards Planning for Second Entry Programs	11
Current Students	8	Second Entry Program Resources.....	11
Visiting & Special Students	8	COURSES: KPE OFFERINGS	11-13
STUDENT STATUS: PART-TIME VS. FULL-TIME	9	KPE Timetables	11
Full-Time Status	9	Courses Not Offered in 2019-20	11-12
Part-Time Status	9	New Courses	12
Enrolment and Waitlist Maximums	9	Prerequisites and Exclusions	12
Maximum Term Course Load.....	9	Common Exclusions	12
Course Overloads	9	Enrolment Controls and Priorities	12
TUITION FEES	9-10	KPE329H1 Enrolment Procedures.....	12
Program vs. Per-course Fees	9	KPE355Y and KPE455Y Enrolment Procedures	13
Tuition Fee Invoice	9	KPE390Y, KPE490Y and KPE495H Enrolment Procedures..	13
Deadline to Pay or Defer Tuition Fees	9	COURSES: QUERCUS	13
Online Tuition Fee Deferral	9	COURSES: GLOBAL SCHOLARS CERTIFICATE *NEW* ..	13
Refunds.....	10	COURSES: APPLICATIONS OF PHYSICAL ACTIVITY, EXERCISE OR SPORT REQUIREMENT	14
Websites.....	10	COURSES: ODP ENROLMENT	14
OSAP	10	ODP Registration	14
About OSAP	10	ODP Fees	14
OSAP Funding	10	Detailed Course Information	14
Applying.....	10	Cancellation & Refunds.....	14
Financial Aid for Non-Ontario Residents	10	COURSES: KPE182H1 *NEW*	15
OSAP Disbursement	10	COURSES: KPE282H1 *NEW*	15

COURSES: KPE180/181H1 & KPE280/281	
TRANSITION *NEW*	15
COURSES: PRACTICA TRANSITION	15-16
COURSES: INTERPROFESSIONAL EDUCATION (IPE)	16
Registration and Attendance Tracking	16
Centre for Interprofessional Education	16
COURSES: FINDING ELECTIVES	16
Timetable Links	16
Course Finder	16
Online Options	16
ENROLLING IN COURSES: HOW TO USE ACORN	17
COURSE WAITLIST & ADD DEADLINES	17
Wait List Deadlines	17
Deadlines to Add Courses	17
DROPPING COURSES	17
LATE COURSE WITHDRAWAL	18
FINAL EXAMINATIONS	18
Missed Exams	18
GRADES	18
KPE Grades	18
Other Division Grades	18
Grade Reviews and Appeals	18
REQUESTING TRANSCRIPTS	19

MASTER OF TEACHING – COMBINED DEGREE PROGRAM	19
Timelines	19
Teachable Requirements	19
The Combined Fourth Year	19
Master of Teaching	19
Planning	19
FAQs	19
Combinde Degree Program Website	19
STUDENT SUPPORTS	20-21
Academic Advising	20
Wellness Counsellor	20
Health Sciences Writing Centre	20
KPE Academic Success Programs	20
Academic Success Centre	20
Accessibility Services	20
Career Services	21
Sexual Violence Prevention & Support Centre	21
David L. MacIntosh Sport Medicine Clinic	21
UTMAIL+ E-MAIL: HOW TO STAY IN TOUCH	21
CAMPUS SAFETY	21
Sign up for Alerts	21
CONTACT US	22
General Inquires	22
Office Location	22
Office Hours	22

WELCOME

EQUITY STATEMENT

The Faculty of Kinesiology and Physical Education highly values equity and social inclusion and aspires to have diverse representation among students, staff and faculty.

It is a Faculty-wide expectation that every member of FKPE (students, TAs, staff, instructors) actively works to collectively create an inclusive culture through compassionate and supportive behaviour.

This requires a continuous commitment to fostering mutual respect across all interactions and written communication among students, TAs, instructors and staff within FKPE spaces. We do not tolerate disrespect, discrimination, harassment, bullying and any other behaviour that threatens an equitable and inclusive environment, directed at students, TAs, staff or instructors.

For any concerns about behaviour that is contrary to respectful and inclusive interactions OR any ideas to enhance a culture of inclusivity, students, TAs, staff and instructors can contact the **KPEUA** , **KPEGS**, the **Director of Undergraduate Studies** or the **Director of Graduate Studies**.

WHAT'S NEW?

- The 2019-2020 Academic Calendar is available on the [Calendar webpage](#).
- Links to academic timetables are available on the [Timetables webpage](#).
- KPE is offering new courses in Sport and Popular Culture (KPE417H1), Maltreatment in Youth Sport (KPE418H1), Sport Management (KPE429H1), and Sport Science (KPE470H1)
- KPE now offers a [Global Scholars Certificate](#)
- Updates have been made to the [2018 Program of Study](#).
- KPE182H1 replaces KPE180H1 and KPE181H1 starting in 2019-20
- KPE282H1 replaces KPE280H1 and KPE281H1 starting in 2019-20

TIPS FOR SUCCESSFUL COURSE ENROLMENT AND REGISTRATION

- Follow the published Program of Study for your year of admission.
- Check your degree requirements on [Degree Explorer](#) to make sure you are on the right track for degree completion.
- Consider your elective options and explore what is available. Use the [Course Finder](#) tool to find electives on the St. George Campus, UTSC and UTM.
- Use the [Degree Explorer](#) course planner to run enrolment and degree completion scenarios.
- Be mindful of all course enrolment and registration dates and deadlines.

ENROLMENT AT A GLANCE

KPE course enrolment begins for Year 2-5	July 9, 2019 @ 6 a.m. EDT
KPE course enrolment begins for Year 1	July 17, 2019 @ 6 a.m. EDT
St. George Campus elective course enrolment begins	August 7, 2019 @ 6 a.m. EDT
UTM/UTSC course enrolment begins	August 9, 2019 @ 6 a.m. EDT
Deadline to pay tuition/defer tuition fees	August 28, 2019

COURSE DATES AT A GLANCE

	St. George Campus	UTSC	UTM
F & Y courses start	September 5	September 3	September 5
Deadline to add F & Y courses	September 18	September 16	September 18
Deadline to drop F courses	November 4	November 18	November 7
Fall 2019 exam period	December 7-20	December 6-21	December 7-19
S courses start	January 6	January 6	January 6
Deadline to add S courses	January 19	January 19	January 19
Deadline to drop Y courses	February 17	February 17	February 17
Deadline to drop S courses	March 15	March 22	March 8
Winter 2020 exam period	April 6-25	April 4-25	April 6-22

IMPORTANT DATES

June 2019

- Mid Apply for OSAP funding
- 30 Deadline for special/visiting students to apply for Fall 2019 admission

July 2019

- 1 University closed for Canada Day
- Early Enrolment cart available for 2019-20 KPE courses on ACORN
- 9 Year 2-5 students enrol in KPE courses using ACORN
- 9 Year 4 students enrol in ODP300/301/302
- Mid Tuition fee invoices available on ACORN
- 17 Year 1 students enrol in KPE courses using ACORN
- 17 Year 3 students enrol in ODP300/301/302

August 2019

- 5 Civic holiday – University closed
- 7 Enrol in St. George Campus Arts and Science courses on ACORN
- 8 No Arts & Science course enrolment on ACORN
- 9 St. George campus students enrol in UTM/UTSC courses on ACORN
- 26 - 29 ODP200H Outdoor Project II
- 28 Deadline for 'Minimum Required Payment to Register' or tuition deferral
- 29 - S 1 ODP100H Outdoor Project 1
- 30 - S 1 ODP300H Advanced Canoe Tripping

September 2019

- 2 Labour Day – University closed
- 3 Last date to register without a late penalty
- 3 - 6 Orientation week
- 5 Fall academic courses begin
- 5 Registration cancelled for all students who have not paid or deferred fees
- 5 Deadline to confirm intention to graduate at November 2019 Convocation
- 13 Waiting lists end for KPE and St. George Campus 'F' and 'Y' courses
- 18 Deadline to enrol in KPE and St. George Campus 'F' and 'Y' academic courses
- 18 'F' and 'Y' course load count date for program/per-course fee determination

October 2019

- 14 Thanksgiving Day – University closed
- Late December 2019 exam schedule posted

November 2019

- 4 Deadline to drop 'F' academic courses without academic penalty
- 4 - 8 Fall reading week – no classes
- 29 Deadline for special/visiting students to apply for Winter 2020 admission

December 2019

- 4 KPE academic and activity classes end
- 4 Deadline to confirm intention to graduate at June 2020 Convocation
- 5 Monday classes – Makeup for Thanksgiving holiday
- 7 - 20 Examination period for KPE and Arts & Science academic courses
- 23 - 31 Winter holidays – University closed

January 2020

- 1 - 3 Winter holidays – University closed
- 6 Academic and activity classes begin
- 16 Waiting lists end for KPE and St. George Campus 'S' courses
- 18 Last date to register without a late penalty for the S term
- 18 Registration cancelled for all students who have not paid or deferred S term fees
- 19 Deadline to enrol in KPE and St. George Campus 'S' academic courses
- 19 'S' course load count date for program/per-course fee determination
- Late Deferred examinations from December 2019
- Late ODP302H Winter Camping

February 2020

- Early ODP302H Winter Camping
- 17 Family Day – University closed
- 17 Deadline to drop 'Y' academic courses without academic penalty
- 17 - 21 Winter reading week – No classes
- Late April 2020 exam schedule posted

March 2020

- 1 Last date for petitions which pertain to June 2020 graduation
- 15 Deadline to drop 'S' academic courses without academic penalty
- 30 Deadline for special/visiting student to apply for summer 2020 admission

April 2020

- 3 Academic and activity classes end
- 6 - 25 Examination period for KPE and Arts & Science courses
- 10 Good Friday – University closed

May 2020

- Early ODP301H White Water Canoeing
- Mid Deferred examinations from April 2020
- 18 Victoria Day – University Closed

June 2020

- Mid June 2020 Convocation

REGISTRATION: HOW DO I GET STARTED?

Your registration process and tuition fees depend on what type of student you are. Be sure to follow the correct process and deadlines, as they differ for each group of students.

CURRENT STUDENTS

If you are a continuing KPE undergraduate student and are not serving a suspension you will be automatically eligible to register for the 2019-20 session.

1. Use **ACORN** to select and enrol in courses
July 9, 2019 at 6 a.m. EDT (Year 2-5)
July 17, 2019 at 6 a.m. EDT (Year 1)
2. Pay or defer tuition fees by the deadline, **August 28, 2019**

VISITING & SPECIAL STUDENTS

Complete the following steps, if you are either a:

- **Visiting student** taking courses on a Letter of Permission to transfer to another university or
- **Special student** who has completed an undergraduate degree and are enrolling for personal interest

Selecting courses and check prerequisites

1. Select KPE course(s) by reading the descriptions in the KPE Program Calendar
2. Ensure your background and preparation meet course prerequisites
 - Read prerequisites and course descriptions in the **KPE Program Calendar**
 - Contact the instructor if required, to ensure your background/preparation is sufficient

Prepare your application

3. Visit the KPE website for the Special and Visiting Student Information Package, Application Form and Payment Form: uoft.me/KPEFutureApply
4. Follow the instructions in the Special and Visiting Student Information Package for all required documents and steps

Submit documents and pay application fee

5. Submit the Special and Visiting **Student Application Form**
6. Submit the Special and Visiting **Payment Form**
7. Pay the non-refundable Visiting Student Fee as per instructions on the form
8. The application deadline is **June 30, 2019**

Enrol in courses

9. Acceptances will be sent to Visiting and Special students in late July 2019. As soon as you receive your acceptance you can activate your UTORid and register for courses on **ACORN**.
 - To login to ACORN you will need a **UTORid** and password
 - ACORN is your online resource for: course enrolment, student account information and student life resources. (See p. 17 for more details)
 - Information and authorization to obtain a University of Toronto student identification card (TCard) and UTORid will be provided in the offer letter sent via email.

Pay tuition fees

10. Ensure all required tuition fees are paid by the deadline: **August 28, 2019**

STUDENT STATUS: FULL-TIME VS. PART-TIME

FULL-TIME STATUS

For the 2019-20 session, you will be assigned full time status by default. Full-time status is defined as enrolment in 3.0 – 6.0 Full Credit Equivalents (FCEs).

PART-TIME STATUS

You may request to change to part-time status if your course load on ACORN is 2.5 FCEs or less. To request a change to part time status for the academic year:

1. Email undergrad.kpe@utoronto.ca
2. Ensure that you include your full name, student number and your request to move to part time status for the academic 2019-20 year.

ENROLMENT AND WAITLIST MAXIMUMS FOR PART-TIME AND FULL-TIME STATUS

STATUS	MAXIMUM ENROLMENT ALLOWED FULL CREDIT EQUIVALENTS (FCEs)	MAXIMUM WAITLISTED COURSES ALLOWED FULL CREDIT EQUIVALENTS (FCEs)
Part-time status	2.5	2.0
Full-time status	6.0	2.0

MAXIMUM TERM COURSE LOAD *NEW*

You may enrol and/or waitlist in a maximum of seven (7) academic courses per term within the limits noted above. Term overloads above seven (7) courses may be requested by petition but are highly discouraged.

COURSE OVERLOADS

If you wish to enrol in more than 6.0 FCEs for the 2019-20 session you must petition for permission to enrol in a course overload. You must have a GPA of 2.7 or higher in the preceding year to be considered for an overload. Petition forms are available on the Petitions webpage: uoft.me/KPEPetitions

TUITION FEES

PROGRAM VS. PER-COURSE FEES

Tuition fee charges depend on a student's course enrolments as of the published fee capture dates. By default all students will be set to full time program fee tuition charges for 2019-20 academic session. Students who are enrolled in 3.5 credits or less as of the fee capture dates may request to pay tuition fees on a per course basis. Visit the [KPE Fees and Awards webpage](#) for full details about capture dates and tuition fee charges. uoft.me/KPEFeesAwards

TUITION FEE INVOICE

You can view and print a tuition fee invoice on ACORN at acorn.utoronto.ca in mid-July.

DEADLINE TO PAY OR DEFER TUITION FEES

You must pay or defer your fees by the deadline, or you will be removed from courses on ACORN. The deadline to make the minimum payment **OR** defer fees if you are receiving OSAP is **August 28, 2019**.

ONLINE TUITION FEE DEFERRAL

Students who are approved for OSAP or other provincial government funding may request a temporary tuition fee deferral, which allows them to be fully registered in their courses while delaying the minimum payment deadline until the end of September. To defer your tuition fees:

1. Login to ACORN acorn.utoronto.ca
2. Click on Tuition Fee Deferral and follow the instructions

REFUNDS

The refund deadline for courses and term withdrawal is much earlier than the published drop deadlines. Refund amounts will be based on your course load as of the fee capture dates and the date you cancel (drop) your course on ACORN. Visit the Student Accounts website for full details about refund deadlines and procedures. fees.utoronto.ca/home.htm

WEBSITES

- KPE Fees and Finances uoft.me/KPEFeesAwards
- U of T Student Accounts fees.utoronto.ca/home.htm

OSAP

ABOUT OSAP

The **Ontario Student Assistance Program (OSAP)** provides loans and grants to Ontario residents. OSAP assumes that parents will financially assist their child or dependent during their first four years of university. Your parent's income will be taken into consideration when you apply for OSAP. Students are also expected to help finance their own education through part-time employment.

OSAP FUNDING

OSAP funding is available to you if:

- You are a Canadian citizen, permanent resident, or protected person
- You have financial need
- You are registered in an eligible program with a full-time course load in each term. (You cannot average the course load over 2 terms)

APPLYING

Returning students should apply for OSAP by the end of May. New students should apply by mid-June. OSAP's application is available online at: osap.gov.on.ca

Early OSAP applications are necessary to be eligible for tuition fee deferrals.

For detailed information about applying for OSAP visit the Enrolment Services website at:
future.utoronto.ca/finances/financial-aid

FINANCIAL AID FOR NON-ONTARIO RESIDENTS

Canadian citizens, permanent residents, or protected persons from outside Ontario may apply for financial aid through their home province or territory.

future.utoronto.ca/finances/financial-aid/osap-and-other-government-aid

OSAP DISBURSEMENT

The Government of Ontario will be sending your OSAP directly to U of T to reduce your outstanding fees. If your OSAP funding in each term is greater than your outstanding term fees the remaining funds will be deposited by OSAP in your bank account.

GRADUATING STUDENTS

DEGREE PROGRESS ASSESSMENTS

All fourth year students will receive degree completion assessments from Degree Explorer in July, October and February. Review your academic records on Degree Explorer and make sure that you have fulfilled all the published degree requirements. Misunderstanding, or advice received from another student, will not be accepted as petitionable grounds for special consideration from any regulation, deadline, program, or degree requirement.

DEGREE AUDITS

Graduating students who have questions or concerns about their Degree Explorer listing should make an appointment with Darryl McSherry, Student Advisor for assistance. darryl.mcsherry@utoronto.ca

GRADUATION DEADLINES & PROCEDURES

A full listing of graduation deadlines and procedures are available on the **Graduation website:** uoft.me/KPEGraduation

OFFICE OF CONVOCATION WEBSITE

Please visit the Office of Convocation website for more information about the convocation ceremony. convocation.utoronto.ca

COURSES: PLANNING CONSIDERATIONS

ADDITIONAL COURSE ATTEMPTS FOR ANATOMY

Students making an additional course attempt to receive credit for ANA126Y1 must enrol in the Monday lab section for the course.

Students who wish to upgrade their mark in anatomy to meet minimum grade requirements for second entry programs may enrol in ANA300Y1 with the Faculty of Arts & Science. ANA300Y1 will count towards your elective course totals.

BACKWARDS PLANNING FOR SECOND ENTRY PROGRAMS

Effective backwards planning is critical for successful preparation for second entry programs. Backwards planning involves:

1. Identifying the second entry program(s) and school(s) you would like to attend.
2. Researching the admission requirements for the program(s) and school(s) you have identified.
3. Creating a set of steps and goals backwards in time to ensure you meet the requirements for your desired program. (i.e. if Biochemistry is a prerequisite determine the steps and timeline you must follow to fulfil that prerequisite)
4. Refining your plan as necessary based on new information. Revisit the admission requirements for the program(s) and school(s) you have identified frequently. Programs and requirements may change from year to year.

SECOND ENTRY PROGRAM RESOURCES

College Programs

(including PT and OT Assistant, Sport Management, etc.)
ontariocolleges.ca/home

Law

www.ouac.on.ca/olsas

Medicine

www.ouac.on.ca/omsas

Chiropractic

www.cmcc.ca

Nursing

www.ouac.on.ca/ouac-105
www.ontariocolleges.ca/home

Rehabilitation Sciences

(Physical Therapy, Occupational Therapy, Speech Language Pathology)
www.ouac.on.ca/orpas

Teaching

www.ouac.on.ca/teas
www.oise.utoronto.ca/mt/Home.html

Graduate Programs

kpe.utoronto.ca/academics-research/graduate-studies
www.sgs.utoronto.ca/Pages/default.aspx
www.universitystudy.ca

COURSES: KPE OFFERINGS

Refer to the [2019-20 Undergraduate Program Calendar](#) for current course descriptions, prerequisite and exclusion listings.

KPE TIMETABLES

[KPE 2019-20 Academic Timetable](#)

[2019-20 ODP Timetable](#)

COURSES NOT OFFERED IN 2019-20

KPE180H1 – replaced by new course KPE182H1

KPE181H1 – replaced by new course KPE182H1

KPE280H1 – replaced by new course KPE282H1

KPE281H1 – replaced by new course KPE282H1

KPE303H1 – Physical Cultural Studies and Public Policy

KPE304H1 – Violence, Suffering and Physical Culture

KPE327H1 – Exercise and Mental Health

KPE401H1 – International Development Through Sport

COURSES NOT OFFERED IN 2019-20 (continued)

KPE403H1 – Sport, Gender and Sexuality

KPE424H1 – Health Psychology

KPE425H1 – Sport Injury Research and Prevention

KPE464H1 – Clinical Exercise, Testing and Prescription

NEW COURSES

KPE182H1 – Physical Activity and Exercise Applications (replaces KPE180H1 & KPE181H1)

KPE282H1 – Physical Activity and Exercise Applications (replaces KPE280H1 & KPE281H1)

KPE417H1 – Special Topics: Sport and Popular Culture

KPE418H1 – Special Topics: Maltreatment in Youth Sport

KPE429H1 – Sport Management

KPE470H1 – Sport Science

PREREQUISITES AND EXCLUSIONS

All course prerequisites and exclusions will be strictly enforced. Ensure that you refer to the course description listings in divisional calendars for up to date prerequisite and exclusion listings. You can also check course prerequisites and exclusions on Degree Explorer. You will be removed from a course if you do not fulfil the prerequisite requirements and exclusion rules.

COMMON EXCLUSIONS

ANA126Y1 - BIOB33H3, BIO210Y5 exclusions

KPE220H1 - PSY210H1, PSYB20H3, PSY210H5 exclusions

KPE260H1/KPE369H1 - PSL201Y1, PSL300H1, PSL301H1, BIOC32H3, BIOC33H3, BIOC34H3, BIO210Y5 exclusions

KPE290Y1/KPE290H1/KPE291H1 - GGR270H1, GGR271H1, PSY201H1, PSY201H5, PSY202H1, PSY202H5, PSYB04H3, PSYB07H3, STA220H1, STA221H1, SOC202H1, SOC204H1 exclusions

ENROLMENT CONTROLS AND PRIORITIES

The following courses have enrolment controls or priorities in place.

KPE329H1 – Restricted to students with a valid Criminal Record Check

KPE355Y1 – Restricted to students with confirmed placements, office enrolment

KPE390Y1 – Restricted to students with approved projects, office enrolment

KPE400H1 – Priority for students with fourth year standing (required course)

KPE455Y1 – Restricted to students with confirmed placements, office enrolment

KPE490Y1 – Restricted to students with approved projects, office enrolment

KPE495H1 – Restricted to students with approved projects, office enrolment

ODP3##H1 – Priority for students with fourth year standing (required course)

KPE329H1 ENROLMENT PROCEDURES

As this course involves teaching preschool children, all students must obtain a valid Criminal Record Check (CRC) by the first day of classes to the KPE Registrar's Office. If you do not already have a valid CRC, you may obtain one through the Toronto Police online criminal record clearance: www.torontopolice.on.ca/background-checks/online-application-form.php

CRCs are completed within approximately 7 business days when using the Toronto Police online criminal record clearance (in peak times it could take longer and the CRC website will be updated with approximate times). You do not need to have an 'M' postal code and can be a resident outside of Toronto to apply through the online system. It is the student's responsibility to pay the service fee (approximately \$20.00).

KPE355Y AND KPE455Y ENROLMENT PROCEDURES

Enrolment in KPE355Y1 and KPE455Y1 is restricted to students who are in Year 3 and higher (completed at least 8.5 academic credits). The course KPE355Y – Interpersonal Theory in Kinesiology and Physical Education is a prerequisite for KPE455Y – Kinesiology and Physical Education in Society. Detailed enrollment instructions are posted on the [In-Field Learning website](#).

Students who have followed the correct application procedures will be enrolled in their course (KPE 355Y or 455Y) by the Registrar's Office prior to the start of classes in September. Once the course is registered on ACORN, the \$250.00 ancillary fee will be automatically added to your fees account for payment. Tutorials will take place during the scheduled course lecture hours, and specific tutorial sections will be assigned during the first few weeks of classes in September by the instructor. Late applications to the course will not be considered.

KPE390Y, KPE490Y AND KPE495H ENROLMENT PROCEDURES

Students intending on enrolling in any of the KPE390Y/490Y/495H courses are advised to contact potential faculty advisors as soon as possible. Online course application forms are available online at uoft.me/KPEEnrolment

The deadline to submit the completed online course application is **Tuesday September 3, 2019**. Students will be enrolled in the course on ACORN by Registrar's Office after their application has been approved. Early submissions are strongly encouraged.

COURSES: QUERCUS

Quercus is U of T's learning management system. The majority of your courses will become active on Quercus during the first week of classes. Login to Quercus using your UTORid at q.utoronto.ca. For more information please review the Quercus Student Guide at the following link: q.utoronto.ca/courses/46670/pages/student-quercus-guide

COURSES: GLOBAL SCHOLARS CERTIFICATE *NEW*

The Global Scholars Certificate is designed for students who have interest in studying courses with a major focus on international, global and/or Indigenous content. Students will gain a global perspective and learn about the increasingly important role of kinesiology and physical education in health, physical activity and their intersections in a global context.

REQUIREMENTS: 2.0 FCE FROM GLOBAL PATHWAY LIST OF COURSES

KPE200H1 Physical Culture and the Human Condition
KPE300H1 Physical Culture and Social Inequality
KPE302H1 Media, Health and Exercise Sciences
KPE304H1 Violence, Suffering and Physical Culture
KPE305H1 Geographies of Physical Cultures
KPE307H1 Olympic and Paralympic Studies
KPE321H1 Population Health
KPE355Y1* Interpersonal Theory in Kinesiology & Physical Education
KPE401H1 International Development Through Sport
KPE404H1 Illness, Disease and Physical Culture
KPE405H1 Race, Indigeneity and Physical Culture
KPE455Y1* Kinesiology & Physical Education in Society
KPE495H1* Independent Study

(Courses with an asterisk have varying topics and will only count towards the certificate if the focus of study/placement is on an international, global or Indigenous topic.)

The Registrar's Office will confirm eligibility for the certificate upon graduation. All eligible certificate holders will be considered **University of Toronto Global Scholars**.

Please contact the Registrar's Office for further information: undergrad.kpe@utoronto.ca

COURSES: MOVEMENT APPLICATION PRACTICA

This information only applies to students **admitted in 2015 and subsequent years**.

The 'Movement Application Practica' degree requirement is published in the 2019-20 KPE Undergraduate Program Calendar as follows:

- Student must take **one** of:
 - KPE326H1 Aging, Health and Physical Activity
 - KPE329H1 Developing Physical Literacy Foundations in the Early Years
 - KPE333H1 The Pedagogy of Playing Games
 - KPE340H1 Introduction to Physical Activity Pedagogy
 - KPE342H1 Theory of Coaching Part I
 - KPE380H1 Advanced Assessment and Exercise Program Design
 - KPE423H1 Theory of Dance Performance
 - KPE427H1 Health and Physical Education in the Elementary Years
 - KPE434H1 Advanced Adapted Physical Activity
 - KPE461H1 Speed and Power

KPE442H1 Theory of Coaching Part II was removed as an option effective 2018-19. Students who completed KPE442H1 in 2017-18 may still use the course towards the degree requirement.

COURSES: ODP ENROLMENT

ODP REGISTRATION

ODP registration takes place via the ACORN system. Please refer to the Registration Information website for more information about enrolment dates and timetables. uoft.me/KPEEnrolment

ODP FEES

Fees for the Outdoor Projects will be charged to your tuition invoice as ancillary fees. Once you add an ODP course to your timetable the fee will appear as follows. The deadline to pay these fees will align with tuition fee payment deadlines and procedures.

- ODP100H1: \$400.00
- ODP200H1: \$400.00
- ODP300H1: \$340.00
- ODP301H1: \$340.00
- ODP302H1: \$340.00

DETAILED COURSE INFORMATION

Outdoor project course outlines including camp descriptions, clothing and equipment lists will be available on the ODP [Quercus](#) course webpage prior to the departure date.

CANCELLATION & REFUNDS

ODP course enrolments must be cancelled on ACORN by the published ancillary fee refund deadline for a full refund. Refer to the [Student Accounts website](#) for published refund deadlines. Students wishing to cancel their ODP after these deadlines should contact undergrad.kpe@utoronto.ca for assistance.

COURSES: KPE182H1 *NEW*

KPE182H1 Introduction to Movement Observation and Evaluation will be offered for the first time in 2019-20. This first-term, half-credit course replaces KPE180H1 and KPE181H1 in the Program of Study for all 2019 admits. Please review [Degree Explorer](#) for information about your program of study and degree completion progress.

Students admitted between 2015 – 2018 may refer to the transition chart below for courses that replace the deleted KPE180H1, KPE181H1, KPE280H1 and KPE281H1 courses.

COURSES: KPE282H1 *NEW*

KPE282H1 Physical Activity and Exercise Applications will be offered for the first time in 2019-20. This second-term, half-credit course replaces KPE280H1 and KPE281H1 in the Program of Study for all 2018 admits. Please review [Degree Explorer](#) for information about your program of study and degree completion progress.

Students admitted between 2015 – 2018 may refer to the transition chart below for courses that replace the deleted KPE180H1, KPE181H1, KPE280H1 and KPE281H1 courses.

COURSES: KPE180/181H1 & KPE280/281H1 TRANSITION

This information only applies to students **admitted between 2015 - 2018**. Please review [Degree Explorer](#) for information about your program of study and degree completion progress.

KPE180/181H1 & KPE280/281H1 COURSE TRANSITION INFORMATION

KPE180H1, KPE181H1, KPE280H1 and KPE281H1 are no longer offered. Students admitted between 2015 – 2018 who have not completed these courses should refer to the course replacement chart below.

Once a student has enrolled in the replacement course its appearance may be adjusted on the transcript for degree tracking purposes.

FORMER COURSE	LAST OFFERING	REPLACEMENT
KPE180H1 (0.25 FCE)	Fall 2018	KPE182H1 (for 2015–18 admit cohorts)
KPE181H1 (0.25 FCE)	Winter 2019	take KPE282H1 in 2020-21 (for 2015–18 admit cohorts)
KPE280H1 (0.25 FCE)	Fall 2018	KPE282H1 (for 2015–17 admit cohorts)
KPE281H1 (0.25 FCE)	Winter 2019	TBA (for 2015–17 admit cohorts)

COURSES: PRACTICA TRANSITION

This information only applies to students **admitted in 2014 and years prior**. Please review [Degree Explorer](#) for information about your program of study and degree completion progress.

PRACTICA COURSE TRANSITION INFORMATION

PRA100H1, PRA101H1, PRA200H1, PRA201H1, PRA300H1, PRA313H1, PRA314H1, PRA315H1, PRA320H1 and PRA321H1 are no longer offered. Students who have not completed these courses should refer to the course replacement chart below.

PRACTICA COURSE TRANSITION INFORMATION (continued)

FORMER COURSE	LAST OFFERING	REPLACEMENT
PRA100H1	2014-15	KPE182H1*
PRA101H1	2014-15	KPE182H1*
PRA200H1	2015-16	KPE282H1*
PRA201H1	2015-16	KPE282H1*
PRA300H1	2017-18	KPE380H1*
PRA313H1	Fall 2018	KPE333H1*
PRA314H1	Fall 2018	KPE333H1*
PRA315H1	2017-18	KPE326H1* for BPHE only
PRA320H1	Fall 2018	KPE326H1*
PRA321H1	2017-18	KPE434H1*

*Program of Study adjustment for academic credit earned on student transcript

COURSES: INTERPROFESSIONAL EDUCATION (IPE)

All KPE undergraduate students **admitted between 2012-2015 (inclusive)** must complete two IPE activities to meet BKIN/BPHE program of study requirements. For more information please visit the KPE Registration Information website: uoft.me/KPEEnrolment

REGISTRATION AND ATTENDANCE TRACKING

To register for an IPE activity please follow the RSVP instructions provided with the activity description in the IPE learning activity calendar. Attendance for these activities is tracked by attendance tickets and/or the IPE attendance website.

CENTRE FOR INTERPROFESSIONAL EDUCATION

For more information about IPE at the University of Toronto please visit the Centre for Interprofessional Education website. ipecurriculum.utoronto.ca

COURSES: FINDING ELECTIVES

TIMETABLE LINKS

[St. George Campus Arts & Science Timetable](#)

[UTSC Timetable](#)

[UTM Timetable](#)

COURSE FINDER

Use the Course Finder on the ACORN system to find St. George Campus Arts & Science, UTSC and UTM elective courses. [Course Finder](#) allows you to search for courses based on title, topic and schedule.

ONLINE* OPTIONS

Several online course options are offered on the St. George Campus, UTSC and UTM. A partial list of online course options is available at the following link:

future.utoronto.ca/current-students/enhanced-learning-opportunities/online-learning

*Note that online courses often require in person attendance for tests and exams at the campus offering the course.

ENROLLING IN COURSES: HOW TO USE ACORN

Course enrolment start dates depend on your year level. All course enrolment takes place via the Accessible Campus Online Resource Network (ACORN)

1. Years 2-5: Enrolment starts on July 9, 2019 at 6 am via ACORN
2. Year 1: Enrolment starts on July 17, 2019 at 6 a.m.
3. Access [ACORN](#) at www.acorn.utoronto.ca
4. Login using your [UTORid](#) and password (Visiting and Special students: UTORid details will be provided in the offer letter sent via email)
5. Access courses under Academics > Enrol & Manage > Courses

All course space is limited, enrolment is on a first come first served basis. Wait lists will be enabled for most courses. Use ACORN to:

- Search courses by course code or title
- Plan your timetable using the enrolment cart
- View your daily schedule and upcoming key dates
- Add, drop and modify course enrolments from a single window (within specified timeframes).

COURSE WAITLIST & ADD DEADLINES

WAIT LIST DEADLINES

Waitlists are operational according to the schedule below.

FACULTY	SESSION	WAITLIST ENDS
KPE & St. George FAS	F & Y	September 13
KPE & St. George FAS	S	January 16

Note: UTM and UTSC courses may have different deadlines. Please refer to their websites.

DEADLINES TO ADD COURSES

You can add courses on [ACORN](#) according to the schedule below.

FACULTY	SESSION	LAST DATE TO ADD
KPE & St. George FAS	F & Y	September 18
KPE & St. George FAS	S	January 19

Note: UTM and UTSC courses may have different deadlines. Please refer to their websites.

DROPPING COURSES

If you no longer wish to be enrolled in a course, you must drop (cancel) the course before the drop deadline to avoid academic penalty.

You may drop your course(s) on [ACORN](#) up to the following deadlines (without academic penalty):

F	Y	S
November 4	February 17	March 15

Note: UTM and UTSC courses may have different deadlines. Please refer to their websites.

LATE COURSE WITHDRAWAL

After the drop date deadlines, you need to submit a petition for a Late Withdrawal from a course.

1. Complete the [Petition Form](#) from the KPE website outlining your request. [uoft.me/KPEPetitions](#)
2. Ensure all necessary documentation is obtained
3. Drop off the completed form and any documentation in The KPE Registrar's Office, BN110

- Petitions will only be considered where circumstances beyond your control have prevented you from completing the course work
- There is no guarantee a petition request will be granted
- Appropriate documentation **must** accompany all petition requests

FINAL EXAMINATIONS

The official exam periods are:

DIVISION	FALL TERM EXAM PERIOD	WINTER TERM EXAM PERIOD
Kinesiology and Physical Education	December 7-20, 2019	April 6-25, 2020
St. George Campus Arts & Science	December 7-20, 2019	April 6-25, 2020
UTSC	December 6-21, 2019	April 8-25, 2020
UTM	December 7-19, 2019	April 6-22, 2020

Final exam schedules are published by each division near the midpoint of the fall and winter term.

MISSED EXAMS

All missed KPE and other division final examinations must be reported to the KPE Registrar's Office within a reasonable timeframe using a Missed Exam Report form along with valid documentation. If the office is not notified within a reasonable time frame, students may receive a grade of zero for that test/examination. For more information visit our website: [uoft.me/KPEExams](#)

GRADES

KPE GRADES

Final Grades for academic courses completed at the Faculty of Kinesiology & Physical Education are typically on ACORN available as follows:

- Fall term 'F' courses: Late January
- Second term 'S' and 'Y': Late May

OTHER DIVISION GRADES

Grades for courses taken from other divisions will be available for viewing on ACORN as soon as the grades are approved by the division.

GRADE REVIEWS AND APPEALS

Procedures for initiating grade reviews and appeals vary by division. Please refer to the links below depending on the course of concern.

- KPE Courses: [uoft.me/KPEPetitions](#)
- St. George Campus Arts & Science Courses: [www.artsci.utoronto.ca/current/faculty-registrar/exams/exam-recheck-or-reread](#)
- UTM Courses: [www.utm.utoronto.ca/registrar](#)
- UTSC Courses: [www.utsc.utoronto.ca/registrar/remarkingrereads](#)

REQUESTING TRANSCRIPTS

If you require a transcript of courses completed at the Faculty of Kinesiology & Physical Education sent to another institution:

- Request your transcript through [ACORN](#)
- Select Order Transcripts in sidebar menu and follow prompts
- All details for ordering and processing fee information and are listed in ACORN
- Student who do not have a UTORid may request their transcripts through the [ROSI Alumni Transcripts](#) service using their student number.

MASTER OF TEACHING – COMBINED DEGREE PROGRAM

The Faculty of Kinesiology and Physical Education in partnership with OISE - UT offers a combined undergraduate degree and Master of Teaching.

TIMELINES

Third year students can apply in the fall 2019 term. Supplementary application materials must be delivered to OISE by the specified deadlines. Conditional admission to the combined program will be offered to eligible applicants in the winter term of third year.

TEACHABLE REQUIREMENTS

Two teachable subjects are required to be eligible for admission. For all KPE undergraduates Physical and Health Education will be considered the first teachable subject. The second teachable subject must meet the subject requirements published by OISE. www.oise.utoronto.ca/mt/home.html

Second teachable subjects require competition of 3-6 Full Credit Equivalents (FCEs) in the subject area. 1.0 FCE of the second teachable must be complete at the time of application to the combined degree program. Several KPE courses can count towards Biology and Social Science teachable subjects.

Please visit the OISE website for information about second teachable requirements.

www.oise.utoronto.ca/mt/SI_Prerequisites.html

THE COMBINED FOURTH YEAR

Students who have been offered conditional admission to the combined program can take two half-courses recommended for the Combined Degree Program. These courses will count towards 1.0 FCE in both the undergraduate degree and the Master of Teaching Degree.

MASTER OF TEACHING

Students who graduate from the undergraduate program and meet the conditions of their offer to the combined program will proceed to the two-year Master of Teaching in their fifth year.

PLANNING

Early planning for combined degree and second teachable requirements is critical for a successful application. Students interested in the combined program may meet with an Academic Advisor for planning assistance.

FAQs

I'm thinking about taking 5 years to complete my BKIN, should I apply?

There is no combined degree pathway if you are considering undergraduate degree completion in more than four years. In this case it would be best to apply via the consecutive route in the final year of your undergraduate degree.

I'm entering my fourth year, can I apply to the combined program?

Fourth year students may not apply to the combined program. OISE will consider applications from fourth year students via the consecutive application route.

Will I be qualified to teach after competition of the Master of Teaching?

Students who successfully complete the Master of Teaching will be recommended to the Ontario College of Teachers for professional certification. Registration with the Ontario College of Teachers must be completed to be eligible to teach in Ontario.

COMBINED DEGREE PROGRAM WEBSITE

Please visit the Faculty's combined degree program website for more information. uoft.me/KPECombinedMT

STUDENT SUPPORTS

We're here to help! The KPE Registrar's Office offers student services related to degree planning, academic success, health and wellness, career planning and much more.

ACADEMIC ADVISING

Academic advising is your opportunity to explore your personal strengths and dreams in a supportive environment to assist you with personal goal setting and decision making. If you experience any challenges during your time at U of T, it is recommended that you make an appointment with the Academic Advisor as soon as possible. Private thirty-minute academic advising appointments are available on most days during office hours. To make an appointment, send an email to undergrad.kpe@utoronto.ca or drop by the KPE Registrar's Office in person. For more information about advising services please visit the following link: uoft.me/KPEStudentServices.

WELLNESS COUNSELLOR

The Faculty of Kinesiology and Physical Education and the Health and Wellness Centre at U of T have partnered to provide confidential counselling services tailored for KPE students. Many students find it helpful to meet with a counsellor to learn how to manage stress around schedules, exams, relationships, or any unexpected challenge. To book an appointment contact the Health and Wellness Centre at 416-978-8030 and ask to book a time with the KPE counsellor. For more information about this service please visit the following link: uoft.me/KPEStudentServices

HEALTH SCIENCES WRITING CENTRE

KPE's Health Sciences Writing Centre provides free individualized, confidential writing instruction to:

- Develop your writing skills
- Improve your capacity to plan, organize, write and revise academic papers (in any subject!)
- Manage ESL/EFL language challenges

The centre works with all students, for all assignments, at all stages of the writing process. Visit the website to book an appointment or for more information. www.hswriting.ca

KPE ACADEMIC SUCCESS PROGRAMS

The Faculty of Kinesiology and Physical Education, in partnership with the Academic Success Centre, offers a variety of in-house learning skills resources, workshops and advising to KPE undergraduate students. Attend an academic skill workshop or schedule a one-on-one appointment with our learning strategist. For information about programs, appointments and booking procedures visit the following link: uoft.me/KPEStudentServices

ACADEMIC SUCCESS CENTRE

In addition to KPE in-house offerings, the Academic Success Centre at U of T offers group workshops and individual counselling to develop strategies for a range of learning challenges such as:

- time management
- exams
- textbook reading
- stress and anxiety
- note-taking
- concentration
- memory
- other aspects of study

Visit the website to view upcoming workshops and drop-in centre hours. www.studentlife.utoronto.ca/asc

ACCESSIBILITY SERVICES

Accessibility Services provides services and programs for students with a documented disability, whether physical, sensory, learning disabilities or mental disorders. Students with a temporary disability (e.g. concussion, broken arm or leg,) also qualify. Services include test and exam arrangements, note-taking services, on-campus transportation, concussion support etc. Visit the website to find out about registering, accommodations, peer mentoring, financial supports etc. www.studentlife.utoronto.ca/as

CAREER SERVICES

The KPE Registrar's office has a dedicated Career Educator on specific days for career counselling services, along with specific career workshops throughout the year geared towards KPE students. Visit the website to view appointment, workshop and career exploration options: uoft.me/KPEStudentServices

SEXUAL VIOLENCE PREVENTION AND SUPPORT CENTRE

The Centre has a mandate to conduct intake, accept disclosure and reporting of sexual violence, and provide support to individual members of the university community who have experienced or been affected by sexual violence. Please visit [The Centre's website](#) for more information.

All students are strongly encouraged to complete the online sexual violence education and prevention training module: uoft.me/SVEPtraining

DAVID L. MACINTOSH SPORT MEDICINE CLINIC

The [David L. MacIntosh Sport Medicine Clinic](#) has been treating sport-related injuries in the University of Toronto community for over 79 years. Services are available to anyone with sport or exercise-related injuries or inquiries.

A comprehensive sport medicine care facility, the clinic's staff includes certified athletic therapists, sport and manual physiotherapists, sport massage therapists, sport physicians, orthopaedic surgeons, a certified podiatrist and a registered psychologist (in clinical neuropsychology). Each professional is committed to offering an exceptional quality of care to help you get back in action faster.

UTMAIL+ HOW TO STAY IN TOUCH

The Faculty of Kinesiology and Physical Education's official method of corresponding with students is through your UTmail+ email account (@mail.utoronto.ca) for the following:

- Registration
- Enrolment status
- Students accounts
- Other important areas of business

You must read your UTmail+ email on a regular basis. This will ensure you receive important information from instructors and the Faculty of Kinesiology and Physical Education.

CAMPUS SAFETY

CAMPUS SAFETY

Visit the Campus Safety website for information about safety programs, services, policies and guidelines, and sexual violence prevention and support. safety.utoronto.ca

EMERGENCY PROCEDURES

- For immediate emergency assistance on U of T property, use one of the direct-line Emergency Call Stations
- You can also call Campus Police 416-978-2222. This is a free phone call from any campus Bell Canada phone
- In life threatening situations, call 911 (or 9-911 from a campus office phone)
- If an alarm sounds, evacuate the building you are in
- Ensure that your emergency contact information is up to date on ACORN
- Sign up for UT Alerts to receive important messages by phone, e-mail and text alert.utoronto.ca

CONTACT US

GENERAL INQUIRES

undergrad.kpe@utoronto.ca

416-978-8255

uoft.me/KPEROContactUs

OFFICE LOCATION

Faculty of Kinesiology and Physical Education

Registrar's Office

Benson Building Room BN110

320 Huron St. Toronto, ON M5S 2W6

Find us on [U of T Campus Map](#)

OFFICE HOURS

The KPE Registrar's Office hours of operation are:

MONDAY - THURSDAY

8:30 am - 12:00 pm & 1:00 pm – 4:30 pm

FRIDAY

8:30 am - 12:00 pm