



Welcome to Summer 2024!

Camp U of T is very excited about the programming we have for you this summer. We take great pride in providing a quality experience for all participants on a daily basis. Our commitment is to provide children and youth with opportunities for learning in a safe and fun environment: an environment that celebrates the unique abilities of each child in a spirit of community. Your child’s safety and enjoyment of our program are of paramount concern to us. We encourage participation and ensure that participants can explore the full range of programming offered in a supportive and inclusive environment.

Please take the time to read through this information and keep it handy during the week. This email contains essential information for creating the best and safest possible experience for everyone.

CAMP HOURS:

Drop off: 8 a.m. to 9 a.m

Full Day Session: 9 a.m. to 4 p.m.

Lunch Break: 12 p.m. to 1 p.m.

Pick up: 4 p.m. to 5: p.m.

*No programming Monday, July 1st and Monday, August 5th

CONTACT US:

Camp UofT

55 Harbord St, Toronto, M5S 1W2

416-978-3634

campuoft@utoronto.ca

Camper Code of Conduct

The safety and enjoyment of each participant is extremely important to us. In order to ensure that everyone has an enjoyable experience, we ask you to review the following points with your child/children. This information is also reviewed by staff prior to the beginning of each program, and specific rules are agreed on by participants and staff.

Inclusive Environment

- Make new friends
- Take turns and be polite
- Bullying and teasing will not be tolerated

Celebrate Differences

- Share Ideas
- Learn about new cultures
- Inclusive of all families, staff and participants

What not to bring:

- Participants are asked to not bring expensive electronic equipment (i.e. iPads, cell phones, game systems, etc.).
Our program takes no responsibility for lost or damaged equipment.

Safety

- Adhere to directions from your program staff
- Think before you act
- Be aware

Take Responsibility

- Help program staff
- Make your time great
- Look out for your fellow participants

When a child does not follow the code of conduct, we will take the following steps:

- Staff will direct the child to more appropriate behaviour.
- The child will be reminded of the expected behaviour and the rules that were explained at the beginning of the camp session. A discussion between the participant and the staff will take place.
- If the behaviour persists the parent/guardian will be notified of the concerns. Parent/guardian and staff will review the changes in behaviour that needs to occur. Staff will schedule a follow up conversation with the parent/guardian for one to two camp days in the future to check on the progress.
- Progress check will occur frequently between the participant, staff and parent/guardian.
- If the behaviour persists a conference will be scheduled with the Program Director to discuss the next steps, which could include suspension or removal from the program.

If a child's behaviour at any time threatens the immediate safety of themselves, other children or staff, the parent/guardian is notified and instructed to pick up the child immediately.

The following behaviours are not acceptable and may result in the immediate suspension of a participant for the day, week or from the program entirely:

- Endangering the health and safety of children, staff, members or volunteers
- Stealing or damaging property
- Leaving the program without permission
- Continued disruption of the program
- Continued refusal to follow the Code or specific rules
- Using profanity, vulgarity or obscenity frequently
- Acting in a lewd manner

Phone Calls

Staff will be contacting families a few days prior to the start of the program. Please ensure that all contact, emergency, and medical information are up-to-date, as well as those allowed to pick-up your children.

Facilities

Campers will use the Athletic Centre, Varsity Centre, Goldring Centre for High-Performance Sport, Back Campus Fields, and Robert St Field for programming

- The [Athletic Centre](#) is located at 55 Harbord St.
- [Varsity Centre](#) is located at 299 Bloor St. W.
- [Goldring Centre for High Performance Sport](#) is located at 100 Devonshire Pl.
- [Back Campus Fields](#) are located at 20 Tower Rd.
- Robert St. Field is located at 60 Sussex Avenue.

Drop Off and Pick Up

The ATHLETIC CENTRE (AC) will be the main location for pick up and drop off

The Athletic Centre entrance is located at 55 Harbord Street at the corner of Harbord and Spadina Ave. Parking can be extremely challenging around the AC, and Public Transit is recommended. On arrival, **follow all posted signs to the Field House.**

Drop off is between 8:00 – 9:00 a.m. Supervision during this time is non-programmed. Program hours begin at 9 a.m. Please do your best to arrive **promptly** to ensure that your child does not miss out on the fun.

In order to maintain accountability, your child **must check in** with their counsellor on their arrival to camp and **check out** with their counsellor on their departure each day. If you know that your child will be absent or late in the future, you should inform their counsellor.

Safe Arrival System

Please call the Camp desk at **416-978-3634** before 9 a.m. if your child is going to be absent. If your child is absent and the desk has not been notified, we will contact you and leave messages at the camper's home number and the daytime numbers of both parents/guardians.

Camp Desk will be located in the Athletic Centre at the Kiosk before the turnstiles. Camp Desk hours will be between 8:00 a.m. and 5:00 p.m.

Pick up times & Permission to pick up procedures

Pick up is between 4:00 – 5:00 p.m. Supervision during this time is fully supervised, yet **non-programmed**.

Please ensure that everyone who has permission to pick-up your child has been added to their profile. Only those listed on a participant's profile will be permitted to pick that child up at the end of the day. As well, those picking up your child will be asked to show **photo ID** to verify their identity. Please make sure that everyone with permission to pick up your child brings **photo ID** with them daily.

Without **photo ID**, those picking up participants will have to have their identity verified by the camp desk before they are permitted to pick up their child.

Please ensure you arrive promptly for scheduled pickups. Late pickups will result in a late fee of \$1 per minute applied to delays beyond the scheduled pick-up time of 5:00pm This fee will be automatically added to the account that was used to register the camper.

If your child has permission to leave on their own at the end of the day, please send a letter authorizing this for the first day of camp. **Participants should be a minimum of 12 years old to be permitted to leave camp on their own.**

Schedule Details

Lunch

Lunch supervision will be provided for your child between 12 p.m. and 1 p.m. We suggest that you prepare a substantial (**nut free**) lunch including beverages and snacks for your child. We ask that no glass bottles or containers be packed.

Participants will not be permitted to purchase any food from vending machines or cafes during the day. Please do not send money with your children. In a situation where your child has forgotten their lunch, please contact the camp desk to discuss alternatives.

Swimming

Swimming will be available every day for all camps with the expectation of Dance Camp (which will not have swim time) and Adventure Camp (there will be NO swim on Thursdays due to field trips). **Swim schedule for all camps is subject to change**

Please bring your own swimsuit and towel, these will not be provided by the camp.

We will do our best to provide alternative physical activities for campers who do not wish to swim or for campers who forget their swim gear. However, we cannot guarantee this as it depends on staffing availability to supervise out of the pool.

Health and Safety

Allergy Aware

We are allergy aware and ask that parents and guardians not send any nut products for lunch or snacks. Please note that we are a shared use facility with the public and nuts may have been consumed in public areas. Children are reminded to wash their hands before eating and are not permitted to share food.

Please remember to send snacks and a water bottle with your child every day! Water breaks are programmed every day. We ask that no glass bottles be packed as these are a potential hazard.

Health Information

If your child has a health condition that may be applicable during their time in the program, we ask that you inform staff.

During the program, if your child is experiencing any difficulties or problems, please let us know. We look forward to a safe and enjoyable program for all.

Medication

If your child requires prescription medication while participating in the program, please inform staff. All medications are required to be in the original container with your child's name and the date of the prescription on the container. All medications will be stored at the camp desk and can be refrigerated if required.

If the medication is for emergency use (inhaler or allergy medication) an instructor will carry it in their emergency first aid kit or, if your child self-administers their medication, they can carry it in their fanny pack.

Non-prescription medication cannot be administered at camp unless a doctor's note is provided. The doctor's note should clearly indicate the child's name, name of the medication, dosage, expiry date of the

note and doctor's signature as well as times to administer or specific signs and symptoms that indicate that the medicine needs to be administered. All non-prescription medication will also be locked in a storage cabinet at the camp desk.

Sick children—When to stay home

A sick child can infect other participants and staff and runs a greater risk of injury in camp programs. If your child has any of these symptoms within 24 hours of his/her scheduled program, please keep him/her at home:

- Fever
- Excessive coughing, wheezing or a runny nose with green or yellow mucous
- Diarrhea
- Vomiting—more than once
- Rash or other skin infection, including persistent itching or scratching

Weather and Sun Information

For sun safety for all outdoor camps please ensure that your child is wearing sunscreen prior to their arrival at camp. Teach them to apply sunscreen and wear a hat all times. Please send sunscreen labeled with your child's name and we will remind them to re-apply throughout the day.

Our camp programs will remain outdoors in rainy weather. Please send a raincoat and/or change of clothes. In the event of severe weather or thunderstorms, campers will gather at a designated area and play low organization games and activities.

During extreme heat and smog, weather conditions are monitored frequently, and activities are adjusted to provide safe programming for all participants with frequent breaks and activities that require less exertion. Participants are reminded to drink water throughout the day. Please ensure participants have a water bottle each day.

Refund Policy/Withdrawals

Participants will be refunded the full amount less a cancellation fee of 10% of the registration fee* or \$5, whichever is greater. Refunds must be requested two weeks (14 days) prior to the start of the program. Participants withdrawing for medical reasons will receive a full refund for the remainder of the program. A doctor's note is required. Notes must be received within two weeks of the date of illness.

***Refunds are subject to a 10% administrative charge**