

Minutes of the Faculty Council
Faculty of Kinesiology and Physical Education
March 4, 2013, 4:10 pm
Margaret Eaton Board Room (Benson 302)

Present: Peter Donnelly (Chair), Catherine Amara, Kelly Arbour-Nicitopoulos, Robin Campbell, Anita Comella, Jack Goodman, Carla Hagstrom, Christine Hsu, Anthony Incognito, Ira Jacobs, Gretchen Kerr, Wenda Kwong, Marius Locke, Rosanne Lopers-Sweetman, Margaret MacNeill, Divya Patel, Carole Samman, Kevin Sousa, Ashley Stirling, Tim Taha, Scott Thomas, Susan Tung, Tim Welsh, Michelle Brownrigg

Regrets: Dave Cooper, Greg Wells

Secretariat: Carolyn Laidlaw

1. Call to Order and Introductions

The meeting was called to order at 4:10 p.m., and members introduced themselves.

2. Approval of Agenda

The agenda as circulated was approved. (**Motion:** Thomas/Comella)

3. Approval of Minutes

The minutes of the January 16, 2013 meeting were circulated for review, and approved.
(**Motion:** Jacobs/Locke)

4. Academic Plan Update

Dean Jacobs provided an update on the Academic Plan, and that the steering group is about to resume meetings to finalize the proposed higher level strategic objectives and initiatives. The Academic Plan consists of a much bigger document, the most important part at the moment being these initiatives, but other issues will be addressed and included in the final report. The draft of this report will be brought to the Faculty Council when it is ready for endorsement, which hopefully will be by the final Faculty Council meeting of the 2012-13 academic year. The content of the report is still a moving target until the steering group has finished its work. The group is still in the process of identifying metrics by which our progress can be monitored.

5. Review of Proposed Revisions to Faculty Council By-Laws

Carolyn Laidlaw provided an update on the status of the revisions to the Faculty Council Constitution and By-Laws, which were approved at the January meeting. While the proposed revisions to the Constitution were accepted without further amendments required by the Governing Council, and are in the process of being formally approved, there were some minor grammatical changes suggested in the By-Laws by the Governing Council Staff. These changes were outlined, and presented to the Council for their information and review, and will be voted upon at the next Faculty Council meeting.

6. Committee Reports

a. Undergraduate Examinations

Jack Goodman reported to the Council for information about two new policy updates that are the result of University-wide changes regarding academic marking and course requirements. The purpose of these updates is to bring our policies in line with the rest of the university.

The first was regarding extra courses: up until now, students were able to take extra courses, over and above those credits required to graduate, and request that the course marks not be counted towards their GPA. Now, all courses will be counted towards a student's GPA, even if the number of courses needed to complete a degree is exceeded. The only exceptions to this are courses that are being repeated, courses that are exclusions to previously completed courses, and any additional elective courses at the 100-level beyond the 2.0 credit maximum. The minimum amount of feedback that the student receives prior to the course drop deadline has also been increased to 10%, in accordance with University policy. Course outlines may need to be revised to accommodate this change.

The second policy is regarding alternate grade scales, which are not yet currently available to Kinesiology students.

b. Undergraduate Curriculum – no report

c. Undergraduate Admissions

Margaret MacNeill reported that the Faculty has received 1,574 applications to date, which is up 154 from this time last year, but 30 fewer applications for the CTEP program. Ninety offers have already been made to outstanding applicants, and 46 of these have been offered University of Toronto scholarships. One of the new R. Tait McKenzie Admission scholarships has already been offered to the applicant with the highest marks to date.

Next Tuesday March 12 and Thursday March 14 is when the Faculty will be hosting our March Break events, with tours and demos taking place in the mornings, followed by lunch at New College both days for the recruits with the highest marks. Instructors who are available to hold demonstrations in their labs between 9:00-10:30 a.m. are encouraged to contact Margaret Ajax as soon as possible. As well, instructors are encouraged to attend the lunch, at 12:30 p.m. in the New College dining hall.

The Committee is also looking for new materials that can be used to promote the Faculty during our Fall Campus Day events such as photos, or new innovations or experiences that are used in the classroom.

Finally, Margaret reported that the applicants responded favorably to the phone blitz that was carried out shortly after the first round of early admission offers were sent out.

Dean Jacobs added that he has seen data that indicates that our Faculty is tracking very high among applications to first entry programs (compared to other divisions), receiving lots of new applications this year.

d. Graduate Committee

Associate Dean Thomas reported that the Graduate Committee was in the midst of their admissions process, with 123 applications received this year (an approximately 40% increase from this time last year). The first round of offers have been sent out to 33 candidates, and a second round will be taking place in about a month.

A graduate departmental meeting was held in January, and valuable feedback was received, as well as exchanges of information. The committee is taking stock of this new information, and is currently considering revisions to some processes.

e. Research Committee

Marius Locke reported that the criteria for the Undergraduate Research Awards will be considered in the next meeting, and the Advancement Office will be shortly sending out a public announcement regarding the next public Faculty Symposium on Motor Control in the near future.

f. Council of Athletics & Recreation

Assistant Dean Comella reported that the next CAR meeting will be taking place on March 7, and the electoral plan for the 2013-2015 term will be reviewed at this meeting. Nominations will open on March 6, and close on March 20 for this next term, and the elections will take place on March 26 and 27.

g. Equity Committee – no report

h. Awards Committee

Robin Campbell brought forward four amended award records and one new award record for Faculty Council review and approval, as well as one new award record that had previously been approved.

Amended Awards

Dean's Scholarship (**Motion:** Campbell/Jacobs)

Juri Daniel In-Course Scholarships (**Motion:** Campbell/Locke)

PHE Alumni Scholarships (**Motion:** Campbell/MacNeill)

Spirit of '62 Award (**Motion:** Campbell/Jacobs)

New Awards

Sally Manning Field Hockey Award of Merit (**Motion:** Campbell/Thomas)

Tom Woods Men's Volleyball Award of Merit (**Motion:** Campbell/MacNeill)

New Award for Information Purposes

R. Tait McKenzie Admission Scholarship (approved by Dean Jacobs)

i. Restricted Funds Committee – no report

j. Sponsorship Committee – no report

7. Centres' Reports

a. Centre for Sport Policy Studies - No report

b. Centre for Motor Control

Tim Welsh reported that the membership drive is currently underway, and 16 applications for full members have been received. External applications have been received from McMaster, Laurier, Nipissing and Western, and internally from the departments of Psychology, Dentistry, and Engineering. Three associate applications (at the graduate student level) have also been received. Associate members need to be supervised by a full member of the Centre.

The Centre is currently gearing up for the public symposium, and is hoping to host an academic symposium alongside this event.

8. Deans' Reports

a. Dean

Dean Jacobs reported that the next president of the University of Toronto had been announced by the Governing Council, Professor Meric Gertler. Professor Gertler is currently the dean of the Faculty of Arts & Science, and will begin his new role no later than December 31, 2013. Now that this role has been filled, the search for the new provost will likely begin.

Every year, the Faculty presents a budget letter to the Provost of the university to review the Faculty's curricular operations and to make special requests for changes to the operating budget. This year the Faculty requested an increase to our curricular base budget to increase our hiring complement, because of our low faculty/student ratio. This request has been approved.

Later this spring, a forum will be taking place, and invited will be alumni who graduated during the terms when any of the following were either the Director of the School of Physical Education and Health or the Dean of the Faculty of Kinesiology and Physical Education: Professor Juri Daniel, Professor Roy Shepherd, Professor Bruce Kidd, Dean Ira Jacobs. The purpose will be to acknowledge the contributions of the former leaders and to provide advancement opportunities for future student scholarships. Each professor will speak on the topic of the evolution of the academic discipline of physical education and kinesiology.

As a result of the committee that was struck to review the position of the Associate Dean, Undergraduate Education, a recommendation has been made that a new position be created in the Faculty: Vice Dean Academic Affairs, which will provide oversight to both the undergraduate and graduate programs,. The other Associate Dean Role (currently Graduate Education and Research) would then be focused solely on Research. A director of undergraduate education and a director of graduate education would be appointed from the professoriate to support the Vice Dean. The next phase is for the Dean to consider the recommendation and make a final decision, and approval of the Provost is required prior to moving forward. If this approval is received, then an internal search will be launched. Student members will be included in this search process.

Congratulations to Byron MacDonald, Senior Athletic Instructor, who has been acknowledged as the CIS Coach of the Year recently. Additionally, several of our student teams have achieved

recognition recently: Men's Swim team won gold at the CIS Championship, and the Women's Swim team won silver at the same event. Our Women's Volleyball team won OUA Bronze.

On the issue of the synthetic turf on the back campus field, there has been lots of misinformation being communicated recently by those who do not support the conversion of the natural grass to synthetic grass. There have been many consultations and studies done on this issue, with involvement from all stakeholders. The President of the University, David Naylor, has taken a strong stand on this issue, particularly when a petition was presented to him recently asking the Governing Council to rescind their decision to take engage in this capital project. An open letter was posted by the Graduate Student Union today accusing the President of handpicking students to represent this issue to the Governing Council, and also challenges the President to engage in a petition challenge. The project is going ahead as planned, with construction beginning in July, and is being managed by Infrastructure Ontario. This project will allow for increased programming of these fields (currently there are often wait lists, and a season limited by weather conditions), as well as continued informal use by the community.

At the final meeting of the Faculty Council for the academic year, the slate of standing committee members for the 2013-14 academic year will be presented to the Council for approval.

Finally, it was noted that both Guy Faulkner and Michelle Brownrigg have recently received Queen's Jubilee medals as a result of their national contributions in the area of knowledge about physical activity and its effects on our society. We are very proud of them.

b. Associate Dean, Undergraduate Education

Associate Dean Kerr reminded Council about the Undergraduate Research day, taking place on Friday March 22, hosting students and their supervising faculty members from institutions across the province and country.

c. Associate Dean, Graduate Program & Research

Associate Dean Thomas reported that the Bodies of Knowledge Conference will be taking place on May 2-3 2013, and also that members of OPHEA will be visiting for a tour of our Faculty and also listening to some of the Bodies of Knowledge presentations on May 2. .

The upcoming seminars, which take place Mondays at 4:00 p.m. are:

March 18: Peter Donnelly, "Multiculturalism and Physical Culture in the GTA"

March 25: Ken Stark, Canada Research Chair in Nutritional Lipidomics, University of Waterloo, "What's the Deal with Omega 3 and Heart Health?"

Finally, there will be an upcoming opportunity for undergraduate students to apply for summer positions with the Canadian Sport Institute Ontario, with further information coming soon.

d. Assistant Dean, Co-curricular Physical Activity & Sport

Assistant Dean Comella reported that the 2013-14 co-curricular budget was passed at CAR on January 31, which was then presented to Council of Student Services on February 6. The Council of Student Services did not approve the co-curricular budget, consistent with its lack of support in previous years, so it will now be brought forward to the University Affairs Board for consideration on March 19.

We are hosting the Women's CIS Hockey Championships this weekend, and we also have students attending the national CIS Track & Field Championship this weekend.

e. Chief Administrative Officer

Rosanne Lopers-Sweetman reported that the demolition of the area under the student lounge has been completed, and the renovations of the space to create work spaces for up to 13 people and a state of the art meeting room is due to begin soon. This project is expected to wrap up in June, for a July occupation, and the space is intended for the Registrar's Office team. Modifications to the Huron Street entrance of the building may also take place in the future. Renovations to another space to accommodate the Concussion Lab team are also underway.

A review of the Membership Services area will be beginning soon, and community input will be sought from staff, faculty, students, and members.

9. Student Government Reports

a. PHEUA

Kevin Sousa reported that the information session for the PHEUA elections is taking place tonight, and a non-active member of the KPE community has been hired to run the elections.

The Council has changed the way that the Orientation week is run, with it being a separate role from the VP Social, and will be run by two undergraduate students. This change will bring our process in line with how this event is organized across the university, while also opening up more leadership opportunities for our students.

The Exam Jam is planned to take place on Monday April 8, but still waiting to confirm some of the details of the event. This is a volunteer based exam review session for students.

The PHE-4-All event is taking place this Friday, and is the largest dry event that takes place during the year. The Kin Games team will be travelling to the University of Calgary from March 21-24to participate in this year's event.

b. PEHGS – no report

10. Adjournment

The meeting was adjourned at 5:27 p.m. (**Motion:** Donnelly/Locke)