

**FACULTY COUNCIL**  
**Faculty of Kinesiology and Physical Education**  
**January 16, 2013, 4:10 p.m.**  
**Margaret Eaton Board Room (Benson 302)**

**Minutes**

**Present:** Margaret MacNeill (Acting Chair), Catherine Amara, Kelly Arbour-Nicitopoulos, Townsend Benard, Robin Campbell, Kristine Drakich, Kathleen Evans, Jack Goodman, Carla Hagstrom, Anthony Incognito, Ira Jacobs, Gretchen Kerr, Alexandra Khalil, Wenda Kwong, Marius Locke, Roseanne Lopers-Sweetman, Gerome Manson, Divya Patel, Paula Paunic, Cecelia Pye, Catherine Sabiston, Kevin Sousa, Ashley Stirling, Scott Thomas, Susan Tung, Greg Wells

**Guests:** Beth Ali, Michelle Brownrigg, Tim Linden

**Regrets:** Anita Comella, Peter Donnelly, Guy Faulkner, Merrily Stratten

**Secretariat:** Carolyn Laidlaw

**1. Call to Order/Introductions**

The meeting was called to order at 4:10 p.m., and Dean Jacobs introduced the meeting's acting Chair, Professor Margaret MacNeill. Members introduced themselves.

**2. Approval of Agenda**

The agenda as circulated was approved. (**Motion:** Locke/Sabiston)

**3. Approval of Minutes**

The minutes of the December 3, 2012 meeting were circulated for review. A minor amendment of a grammatical error in the Dean's Report section was requested by Rosanne Lopers-Sweetman, and the amended minutes were approved. (**Motion:** Locke/Thomas)

**4. Ad Hoc Committee Report: Faculty Council Composition**

Dean Jacobs reminded the Council that at the previous meeting the ad hoc committee on Faculty Council composition had tabled two draft motions together with notification of intent to move the motions at this current meeting. A friendly amendment was made to the motions, to split them into two separate motions for undergraduate and graduate student members, which was accepted. The motions to amend the Faculty Council Constitution and By-laws were then put to a vote:

*Motion 1 – Undergraduate*

*Student enrolment in the Faculty's degree programs is increasing to a new steady state that within four years will be 45% greater than the 2010/11 numbers for the undergraduate programs and 55% greater than the 2010/11 numbers for the graduate program numbers. Therefore, it is moved that our Faculty constitution and/or relevant bylaws be revised to enable the addition of one more undergraduate member to the roster of Faculty Council members. Should the motion be passed the appropriate processes and governance approvals should be followed to enable these changes to occur as soon as possible.*

The motion was approved and carried by the Faculty Council. (**Motion:** Jacobs/Locke)

### *Motion 2 - Graduate*

*Student enrolment in the Faculty's degree programs is increasing to a new steady state that within four years will be 45% greater than the 2010/11 numbers for the undergraduate programs and 55% greater than the 2010/11 numbers for the graduate program numbers. Therefore, it is moved that our Faculty constitution and/or relevant bylaws be revised to enable the addition of one more graduate student member to the roster of Faculty Council members. Should the motion be passed the appropriate processes and governance approvals should be followed to enable these changes to occur as soon as possible.*

The motion was approved and carried by the Faculty Council. (**Motion:** Jacobs/Amara)

## **5. Ethical Conduct of Research**

Associate Dean Thomas reported that the University of Toronto is devoting effort to renewing and increasing awareness of policies and procedures that govern the ethical conduct of research within the university. Workshops are being convened and those who do research with humans are encouraged to attend. The university is delegated by the federal government agencies that fund research to take responsibility to ensure that our research is conducted ethically. Ignorance of the associated policies and guidelines can place at risk the university's status to receive those agencies' funding.. The purpose of this report is to remind the Council about our responsibilities when conducting research, and that further information is available through the Office of the Vice-President – Research and the Research Services website.

## **6. Committee Reports**

### **a. Undergraduate Examinations**

Jack Goodman provided an overview of the historical context within which the current course grades data should be considered, then reviewed the Fall 2012 marks. He commented that the courses that fell outside of the guidelines were usually due to either marks being higher than usual, or due to the standard deviations being smaller than usual. Jack put forward a motion that the marks be accepted as presented. (**Motion:** Goodman/Incognito)

#### Discussion

Marius Locke asked if the current grade guidelines should be reviewed by the Examinations Committee due to our increased enrollment numbers, and Tim Linden replied that the University of Toronto has reviewed the grading processes policy recently, and have not made any major changes to them, despite increased enrollment. Tim then provided an overview of the grading practices policy for those who were newer members to the Council. After this, the motion to accept the Fall marks (both academic and activity) as presented was voted on, and carried.

Kevin Sousa asked if it would be possible for the undergraduate office to provide messaging to students about when they can expect to see marks on ROSI, it was agreed that this could be done by Associate Dean Kerr. He then also asked if the professors who teach core Year 2 courses could

consult with each other to create a balanced schedule for students, as it seems that this term there are a lot of assignments due during the same week in February.

**b. Undergraduate Curriculum** – no report

**c. Undergraduate Admissions**

Margaret MacNeill reported that the March Break recruitment events will be taking place on March 12 and 14, and asked professors to communicate with Margaret Ajax if they are available to provide demonstrations in their labs or open their lectures for drop-in visitors.

**d. Graduate Committee**

Associate Dean Thomas reported that the next Graduate department meeting will be held on Friday January 18, with topics such as best practices in graduate supervision, the comprehensive exams, as well as an open session for members to raise issues. Please forward any issues for discussion to Associate Dean Thomas.

**e. Research Committee**

Marius Locke reported that there would likely be opportunities available this summer for students to obtain placements working with some of our professors through the Undergraduate Research Opportunities program, with more information about this to be made available in mid-February. He also reported that the Spring Public Symposium has been approved, on a topic which highlights the contributions of our faculty members who do research in the area of motor control. Topics for the Fall 2013 Symposium are currently being reviewed.

**f. Council of Athletics & Recreation**

The next meeting will be held on January 17, and the draft of the 2013-14 budget will be reviewed. A follow up meeting will be held the following week on January 31 to present the final budget.

**g. Equity Committee**

Michelle Brownrigg reported that over 30 students from across the University took part in an equity training workshop at Hart House Farm, and many other equity related events are taking place this term.

Michelle then asked if the links to both the Council of Athletics & Recreation and the Faculty Council with this committee could be reviewed, and perhaps evolve, as there is not currently a strong engagement of faculty members in the committee's work nor a strong sense of how to provide equity input to the various areas of the Faculty. Dean Jacobs responded that this issue could be raised at the spring Professoriate meeting for further discussion.

**h. Awards Committee**

Robin Campbell brought forward four new awards for Faculty Council review and approval, and one amended award record.

New awards:

GSEF Fellowship - \$6,000 graduate award, carried. (**Motion:** Campbell/Thomas)

Morely Thomas Football Award of Merit - \$1,500 award, to be awarded to an outstanding Varsity Blues football player, carried. (**Motion:** Campbell/Thomas)

R. Tait McKenzie Scholarship – two \$6,000 undergraduate scholarships awarded annually, and on a continuous basis, for 4 to 5 years (for CTEP students), starting in the 2013-14 fiscal year. (Motion: Campbell/Kerr). There are very specific requirements for being eligible to receive this award, as well as the requirements needed to maintain the award, which still need to be clarified. Dean Jacobs put forward a friendly amendment to request this clarification, which was accepted. Discussion of possible clarifying points followed. Ultimately, Robin put forward a revised motion that the wording of the award would be revised, and the updated version would be sent out to Council members before the next meeting, and this motion was carried. (**Motion:** Campbell/Goodman).

Spero Bassil Track & Field Excellence Award – one \$4,000 award (or league limit) for Track & Field, carried. (**Motion:** Campbell/Benard)

Amended award:

Social Sciences & Humanities Award – to change the word ‘award’ to ‘prize’, reflecting that it is a non-monetary award. Tim Linden requested a slight amendment to the award record, to reflect that no application process is required, as it is automatically awarded to the student with the highest average in this area. These amendments were both accepted, and the motion carried. (**Motion:** Campbell/Sousa)

- i. **Restricted Funds Committee** - no report
- j. **Sponsorship Committee** - no report

## 7. Centres' Reports

- a. **Centre for Sport Policy Studies** - no report
- b. **Centre for Motor Control**

Associate Dean Thomas reported the following on behalf of Tim Welsh: “It has been an exciting and busy time with the Centre for Motor Control. There have been two main activities to report:

The Inaugural AGM was held on December 10, 2012. There were more than 20 attendees, with people from Wilfrid Laurier, McMaster and Western universities, and University of Toronto scientists from the faculties of Engineering, Dentistry, and Medicine. There were also regrets with expressions of interest from about as many people. We extend a sincere thanks to Rosanne, Nadine, and Ron for their assistance in organizing it, and to Dean Jacobs for saying some opening words.

We are in the final stages of the initial membership application process. This process should be launched within a week. Updates on the membership will be forthcoming.”

## **8. Deans' Reports**

### **a. Dean**

Dean Jacobs welcomed our newest faculty member, Assistant Professor Kelly Arbour-Nicitopoulos, and reminded faculty that Luc Tremblay is on parental leave until March 2013. He then announced the faculty's newest hire, Assistant Professor Katherine Tamminen, who begins on July 1, 2013, and Professor Larry Leith's official retirement as of January 1, 2013, and his new status as professor emeritus. Our faculty still has the lowest faculty to student ratio among academic divisions on campus, and more hires can be expected as we address the issue.

The University of Toronto presidential search has now been launched, as the current president's term will be ending in December 2013. The Provost and Vice President Academic, the academic leader of the university, will also be leaving her position at the end of June 2013, so a search for a replacement in this role will be beginning soon. There are notable vacancies available to faculty, staff and alumni in various areas of university governance, including Governing Council.

An update on our faculty renovations: the Goldring Centre is moving forward and on track, with the concrete poured for the bottom floor, and the steel girders due to go up in early February. A project to renovate the Huron Street entrance to the Benson Building is under consideration and awaiting approval. As part of this project, new office space would be created under the student lounge. If approved, this project is due to begin in the spring, after classes have finished.

We recently received a report analysing high school applicants, with very high GPAs, who indicated the University of Toronto as their first choice on their OUAC applications, and then ultimately chose to go elsewhere. The most important factors which influenced their choice were: reputation of the university; opportunities for part-time employment on campus; research experiences on campus; entrance scholarships.

Finally, the recent passing away of Dr. David MacIntosh was mentioned, as he was a great contributor to the field of sports medicine. His family has indicated that donations in his memory can be made to our sports medicine clinic, which bears his name.

### **b. Associate Dean, Undergraduate Education**

Associate Dean Kerr reported that the Undergraduate Research Day would be taking place on Friday March 22, 2013, which is a wonderful opportunity for students across the country to come and present their research and other work to an audience of their peers. She encouraged faculty and staff to hold the date, and to attend if possible. Further information will be available soon.

### **c. Associate Dean, Graduate Program & Research**

Associate Dean Thomas reported some changes to policy around copyrights and inventions, primarily if one wishes to commercialize their work. He advised that interested individuals to contact the Intellectual Property Office for further information. There have also been some clarifications to the policies around research and service contracts, and the Research Office can be contacted for further information.

d. **Assistant Dean, Co-Curricular Physical Activity & Sport** – no report

e. **Chief Administrative Officer** – no report

## 9. Student Government

### a. PHEUA

Kevin Sousa provided a few updates:

- A fall feedback form was distributed to students before the break, and they are still analyzing the results, but the PHEUA has found the feedback to be useful so far;
- Semi-formal will be held on Friday February 1, 2013;
- PHEUA is making an effort to promote on-campus student services (e.g. CAPS, Health Centre, Writing Services);
- Looking to add an area in the student lounge to promote research that is taking place at the faculty, at the undergraduate, graduate, and faculty levels;
- The role of the Orientation Week co-ordinators is under review, as there is a high expectation placed on the one elected person in the VP Social role to plan this event. This may be changed in the future, so that this is no longer an elected role;
- Call for a Chief Returning Officer for the PHEUA Executive elections, the process of which will be taking place in January and February of this year. This role is open to undergraduate, graduate, staff or alumni members of the community, as long as they are not a current undergraduate student in the 2012-13 academic year.

### b. PEHGS

Gerome Manson announced that the planning is underway for the Bodies of Knowledge Conference, which will be taking place from May 2-3, 2013. Conference submissions are due on March 25, and all graduate students from across the university are encouraged to apply to present. Faculty members are encouraged to participate as moderators.

## 10. Announcements

Associate Dean Thomas announced that applications to our Faculty's graduate program are due Friday February 1, 2013. There will be an application information session held at 1:00 p.m. on Thursday January 17.

The internal deadline for applications to the Ontario Graduate Scholarships is Friday February 22, for both graduate and undergraduate students.

Graduate seminars will be held on January 21 and 28, and everyone is welcome to attend, from 4-5 p.m. in BN307. The topics are motor control, and obesity: is it more than diet and activity?

Michelle Brownrigg provided an update on the co-curricular record, that an implementation team has now been formed, which has representation from across all divisions of the university, including us.

## 11. Adjournment

Meeting was adjourned at 5:40 p.m. (**Motion:** Thomas/Jacobs)