



**This Form and all supporting documentation MUST be emailed to Graduate Department ([grad.kpe@utoronto.ca](mailto:grad.kpe@utoronto.ca)) a minimum of 8 weeks prior to the FOE.** Supporting documentation includes: pdf of final thesis, c.v of External Appraiser( if not SGS pre-approved), and [Remote Participation Attestation Form](#) for virtual FOE.

**The FOE is governed by the School of Graduate Studies. Please consult the SGS Calendar and/or Guidelines for more information (<https://www.sgs.utoronto.ca/current-students/program-completion/guidelines-for-the-doctoral-final-oral-examination/>)**

**SECTION 1: STUDENT INFORMATION**

Student Name:	Student Number:
U of T Email:	
Date of Departmental Final Defence:	Results:
Thesis Title:	

**SECTION 2: EXAM INFORMATION**

Examination Date:	Time:
A/V Equipment (if needed):	Office use   Room booked:
Examination format:	If FOE is being held virtually, please submit a signed <a href="#">FOE Remote Participation Attestation</a> Form with this form.

**SECTION 3: FOE COMMITTEE INFORMATION**

Include a minimum of 4 members, and maximum of 6. At least 1 member, but no more than 3 members, who sat on the Supervisory Committee and at least two voting members will not have been closely involved in the supervision of the thesis. All members of the FOE committee, aside from the External Appraiser must hold a Graduate Faculty Membership\*

Examiner	Name	Email	Method of Attendance
External Appraiser			
Supervisor			
Co-Supervisor/ Committee Member			
Internal External **			
Committee Member (Optional)			
Internal External ** 2 (Optional)			
Non-Voting Members *** (If applicable)			



- \* To be eligible for Graduate Faculty Membership (GFM), an individual must hold a faculty appointment at the University of Toronto (tenured, tenure-stream, status-only, visiting, adjunct, etc.)
- \*\* The Internal External can be: members of the faculty appointed to the Candidate’s graduate unit, and members of the faculty appointed to other graduate units of the University. More information can be found [here](#).
- \*\*\* The FOE Committee may also include up to two non-voting members. These members must also be listed on the nomination form and approved by the Vice-Dean, Students. Non-Voting Members and Qualified Observers will require a letter of rationale by the supervisor.

**SECTION 3: EXTERNAL APPRAISER INFORMATION**

Name:	Email Address:
University:	
Area of Specialization (30 words maximum):	
Will the External Appraiser attend the exam?	
SGS Approved:	<i>If not SGS pre-approved, please also submit external appraiser CV with this form. With SGS pre-approval, the FOE date can be set within 6 weeks.</i>

**SECTION 4: SIGNATURES**

Supervisor Signature:	Date:
Co-Supervisor Signature (if applicable):	Date:
Student Signature:	Date: