

University of Toronto – Faculty of Kinesiology and Physical Education
Faculty Council Minutes
April 9, 2021 12pm – 2pm
Virtual Meeting, Blackboard Collaborate
Link: <https://ca.bbcollab.com/guest/159a28657d114a4e999d5ee70bc9cc68>

Present: Margaret MacNeill (Chair), Adam Ali, Beth Ali, Caitlin Alvares, Natalie Alvares, Catherine Amara, Michael Atkinson, April Bayona, Robert Bentley, Barb Brophy, Timothy Burkhardt, Joyce Chen, Simon Darnell, Kristine Drakich, David Frost, Caroline Fusco, Jenna Gillen, Jack Goodman, Michael Hutchison, Ira Jacobs, Janelle Joseph, Amy Kirkham, Marius Locke, Hassaan Mahmood, Lynda Mainwaring, Jill Mallon, Julia Martyniuk, Daniel Moore, Wendy Pais, Catherine Sabiston, Boba Samuels, Daniel Santa Mina, Stephanie Sarker, Jessica Selvaratnam, Grant Shantz, Luc Simard, Ashley Stirling, Tim Taha, Katherine Tamminen, Scott Thomas, Tiffany Tiu, Luc Tremblay, Linda Trinh, Madison Vani, Tim Welsh

Guests: Natalie Agro, Robin Waley, Jim Webster

Regrets: Martina Coulas, Tracia Finlay-Watson, Merrily Stratten

Secretariat: Carolyn Laidlaw

- 1. Call to Order and Introductions:** The meeting was called to order at 12.01 p.m. by the Chair, who welcomed our new library liaison, Julia Martyniuk, to Faculty Council.
- 2. Approval of Agenda:** The agenda was accepted as presented. (**Motion:** Tremblay/Mainwaring, Carried)
- 3. Approval of Minutes:** The minutes of the March 5, 2021 meeting were accepted and approved. (**Motion:** Jacobs/Tiu, Carried)

4. Committee Reports

a. Executive Committee

Dean Jacobs reported that this committee last met on March 19 to discuss potential agenda items, and recommended to proceed with the April Faculty Council meeting and the agenda that was just approved.

b. Examination Committee

Professor Thomas reminded Council that he will be presenting the year-end marks report at the next Faculty Council meeting in May. Final marks in undergraduate courses are due 10 days after the final evaluation, and by May 12 for graduate courses.

c. Curriculum Committee

Professor Amara provided an update about the new proposed second year course on the topic of Canadian Indigenous histories, racial histories, and impact on health and physical activity. She will be reaching out to faculty members soon to discuss the impact of this course on the curriculum overall.

d. Undergraduate Admissions

Professor Taha reported that just over 1,000 admission offers have been sent out to date, with more to be sent on April 14. It has been noted that some applicants are applying with significantly higher grades than in previous years, which is a possible concern due to alternate assessment methods used over the past year. The statements of interest will be reviewed to see how lockdowns have affected the applicants. About 50 applicants have accepted our offer to date, which is about the same as it was at this time last year.

e. Graduate Committee

Professor Atkinson reported that the last meeting was March 22, and the major item was to review and approve internal recommendation to the School of Graduate Studies to change the membership of several of our faculty from associate to full membership.

The MA proposal is ongoing, with consultations taking place across all levels of the faculty. A meeting was recently held with the members of academic planning from the Office of the Vice Provost and the School of Graduate Studies to review the initial proposal, which was received favorably. The process of external review has now begun, and a more detailed presentation is planned for the May Faculty Council meeting.

At the most recent graduate seminar, March 26, Natasha Prashad from the Anti-Racism and Diversity Office presented on the topic of managing microaggressions.

f. Research Committee

Professor Tremblay reported that the Research Committee met on March 15, with the main agenda item being to adjudicate on applications to a popular undergraduate summer research program. He thanked everyone on the research committee for their invaluable contributions, and confirmed that at least eight undergraduate students will be able to take part in this summer research program.

He then brought forward two separate motions, one for a new EDU proposal (Centre for Sport-Related Concussion Research, Innovation and Knowledge) and one for a major EDU revision (Centre for Sport Policy Studies).

With the first motion, which is for Professor Hutchison's revised document for the new EDU, Professor Tremblay noted that the Committee has been discussing the addition of language that will recognize the foundational work and history of the KPE Concussion Programme. On that, it is important to acknowledge the creation of the concussion programme by Professor Mainwaring as well as the close collaborations with the David MacIntosh Sport Medicine Clinic and our co-curricular programs.

Discussion of the first motion followed. Professor Mainwaring responded by thanking Professor Hutchison for putting the proposal framework together, stating that it is wonderful that the years of hard work building the concussion programme at U of T have led to the potential for a viable centre through an EDU. She acknowledged the previous notation in the minutes of March 5, 2021, and asked that the following essential details regarding the history and seminal work on concussion research be included in the formal proposal identified in the motion.

- 1) History: A description of the background of the Concussion Programme that began over 20 years ago when Professor Mainwaring invited Professor Doug Richards to attend a talk given by neuropsychologist Paul Comper in her health psychology class, PHE401H. The planning and research initiatives began after that class. The research took 1.5 years to organize and secure ethics approval. The U of T / Toronto Rehabilitation Institute (TRI) Concussion Programme was recognized internationally for the scientific integrity and comprehensive approach to the study and management of and education about concussion in varsity athletes. The nexus for teaching and research here at U of T allowed for this development along with the complementary expertise of the team and programme founders.
- 2) Founding Members: Acknowledgement of the foundational work of the founders, Lynda Mainwaring, Ph.D., academic and psychologist (rehabilitation and sport/performance psychology), Doug Richards, M.D., director of the David L. MacIntosh Clinic, and Paul Comper, Ph.D., (neuropsychology), from TRI. Others whose input was integral to the scientific, clinical and ethical integrity of the programme included

Robin Green, Ph.D. and the research team that were built of scientists, as well as students and work study students supported by Professor Mainwaring.

- 3) Acknowledgment of the collaboration and cooperation of the Curricular and Co- Curricular programmes. Professor Mainwaring emphasized that if it were not for this collaboration and support, the concussion programme would not exist, and that the EDU's success is based on that continued collaboration. She expressed her gratitude to the coaches and student athletes for their participation in the research and their support, but they have not been formally recognized until now. On the shoulders of many collaborative efforts the EDU proposal can now be brought forward. She expressed a huge thank you to the coaches and their athletes, especially those in collision and contact sports, for their role in helping to bring the concussion work to this point.

Professor Mainwaring acknowledged that it was a huge undertaking to establish the U of T concussion programme when there were no available funds other than her U of T start up funds to build a concussion lab, which was in Benson room 102, the current undergraduate office. Only the NHL and NFL professional sport teams conducted NP assessment on their athletes then; Dr. Paul Comper and she were given the protocols for research and assessment from one of the neuropsychologists running those programmes, Dr. Ruben Echemendia. She said that our concussion programme was adapted from that model with additional tools given to her and Dr. Comper, by colleagues from the US. Department of Defence, Drs. Joe Blieberg and Dennis Reeves, when they visited the Walter Reed Hospital in Washington DC.

Professor Mainwaring listed numerous collaborations and supports contributing to the continued success of the U of T Concussion Programme: A great research team of faculty, U of T and community scientists; the Dean of the Faculty of Physical Education and Health, Bruce Kidd; and later KPE Dean Ira Jacobs; Executive Director of Athletics and Physical Activity, Beth Ali and former Director, Liz Hoffman; FPEH/FKPE administration; student athletes; coaches; David McIntosh Clinic staff and physicians; student-athletic therapists; Professor Mainwaring's graduate students, undergraduate students, and work-study students and later, students of Dr. Richards, and Dr. Comper and more recently those of graduate of KPE and current faculty member, Dr. M. Hutchison. She thanked Professor Hutchison and Professor Tremblay for moving the EDU forward.

Professor Fusco thanked Professor Hutchison for the creation of the EDU proposal, and Professor Mainwaring for providing the rich history of concussion research. As this background is important information, it was suggesting that some of the history should be documented in the EDU space for all visitors to see and contextualize. Professor Amara also thanked Professor Mainwaring for the history, as she has seen many graduate and undergraduate students benefit from this lab over the years. Professor Tremblay stated that the main EDU document would include language to reflect the history, as well as the contributions of the student athletes and coaches. The motion for the new EDU was put to a vote, and carried.

Motion: *Be it moved that Faculty Council supports the creation of the CENTRE FOR SPORT-RELATED CONCUSSION RESEARCH, INNOVATION, AND KNOWLEDGE as a Level D Extra-Departmental Unit, based on: a) the revised document received on April 1, 2021, and b) a commitment to add language in that document that will mention the foundational work and history of the KPE Concussion Programme, including the history, founding members, and collaborations/ cooperations.*
(**Motion:** Tremblay/Joseph, Carried)

Next, the motion for a renewal of the Centre for Sport Policy Studies as proposed by Professor Darnell was put forward. Professor Tremblay mentioned that the process relevant to the creation of an Extra-Departmental Unit was used, in part because of the significant differences between the original document and the revised

document, which were both received when the Faculty Council agenda was distributed last week. Also, since the creation of the Centre for Sport Policy Studies in 1999, the Office of the Vice-Provost, Academic Programs has created and amended a set of Guidelines for Extra-Departmental Units, with the latest revision in 2015.

The second motion was brought forward for discussion, and Professor Amara thanked Professor Darnell for his work on this document, and the rejuvenation of this Centre. The motion was brought to a vote, and was carried.

***Motion:** Be it moved that Faculty Council supports the renewal of the CENTRE FOR SPORT-POLICY STUDIES as a Level D Extra-Departmental Unit, based on the revised document received on April 1, 2021. (Motion: Tremblay/Thomas, Carried)*

Dean Jacobs congratulated everyone associated with the EDU proposals, and acknowledged the time and energy that it takes to create these proposals and recommendations. He then informed Council of process for Extra Departmental units, which are a University construct to enable collaboration on research and teaching. The Level D designation means that they are run and administered within a single division, and while collaborations with other divisions are welcomed, they are not required. Other EDU levels have different requirements, such as financial support. The only requirement to establish an EDU-D is a decanal announcement to the Vice Provost Academic Programs. Before formalizing this announcement, Dean Jacobs will consult with his colleagues in the related divisions mentioned in the proposals, to confirm that their professors have indicated a commitment to engage with our EDU.

g. Council of Athletics & Recreation – No report

h. Equity Committee

Professor Ali reported that the final meeting of the term was held yesterday, at which the final reports from the working groups were received. He highlighted the amount of time and effort put in, especially from student members throughout the year. The BIPOC Varsity Association has made a positive impact on the faculty with their work on the OUA anti-racism project with Professor Joseph and the IDEAS lab, as well as initiatives to create a Varsity mentorship program for BIPOC student athletes and to increase BIPOC student enrollment. Student members April Bayona, Tiffany Tiu, Grant Shantz and Aalaya Milne worked towards illuminating the challenges of this past year, and the digital divide that has been created with online learning.

The creation of the EDI statement is progressing through the consultation and approval process. The committee recently met with Karima Hashmani, Executive Director of Equity, Diversity and Inclusion at the University of Toronto to discuss feedback on the statement so far. The next steps are to present it to the Provost's Office for review, then bring it back to the Equity Committee, professoriate and Faculty Council. It is important to not just have a stand-alone statement, but to have it be actionable as well.

With regards to Faculty EDI reporting strategies, the recommendation from this committee is to not release an annual external report, but instead to create a set of reporting guidelines and recommendations. This involves thinking about formal tracking and updating as part of the yearly review process, to consider this across standing committees, to report and post on the Faculty EDI webpage. The next steps on this topic is to bring forward a reading motion to Faculty Council at the May meeting. Professor Ali thanked all committee members for their work over the past year. Professor Fusco expressed thanks to Professor Ali and the Equity Committee for their work this year. Professor Welsh asked for clarification about how these EDI reports and information will be shared, as this can be used as part of grant applications. Professor Ali responded that they are thinking about this issue, looking at the best ways to measure and report, and will work with each committee to figure out the best methods for each area.

- i. **Awards Committee** – No report
- j. **Restricted Funds Committee** – No report
- k. **Sponsorship Committee** – No report

5. EDU Reports

- a. **Centre for Sport Policy Studies** – No report

- b. **Centre for Motor Control**

Professor Welsh reported that the Centre is co-hosting a research symposium, *Southern Ontario Motor Behavior Symposium*, which currently has 40 participants registered. This event takes place on May 6, 2021.

- c. **Mental Health and Physical Activity Research Centre** – No report

6. Dean's Reports

- a. **Dean**

Dean Jacobs stated that a message regarding the new provincial Stay-at-Home order/state of emergency will be sent to faculty, staff and students later today to indicate that all of our academic and co-curricular programs are compliant, so no further changes are needed.

Dean Jacobs provided an update with regards to the viability and sustainability of our co-curricular programs, stating that we have received our target letter for this year with information on total student numbers across all years in both graduate and undergraduate programs and first year intake, which affects our budget. All of the numbers received were in accordance with our predictions and expectations, with no significant changes required. The budget proposal for 2021-2022 has been assessed by the Provost, and we are moving forward accordingly, including our proposal for long term debt financing with regards to capital projects. He mentioned that Beth Ali would speak on the topic of the co-curricular budget, but reminded Council that the pandemic posed a higher-level challenge for that budget due to reduced ancillary fees and loss of ability to generate revenue through space rentals, and we currently have a deficit as a result. This deficit will be covered by the University, as part of a new mandatory contribution collected from all divisions of the University.

Dean Jacobs reported that the *Workload Policy Review Committee* work is ongoing, and should be completed by the next meeting. The members of the Progress Through the Ranks (PTR) Review Committee were announced earlier this week: Dean Jacobs, Professor Tremblay, Professor Stirling, Professor Joseph and Professor Thomas.

Finally, Dean Jacobs provided a report on behalf of CAO Paul Handley with regards to the major construction projects underway:

- The Robert Street Field irrigation project should be beginning in May, pending approval and permits from the city;
- The final review of the design for our two floors in the new academic wood tower is happening soon, Paul Handley will present these to Faculty Council once complete;
- The Varsity Arena roof is scheduled to be replaced over the spring/summer, pending approvals.

- b. **Vice Dean, Academic**

Professor Stirling acknowledged that it is a challenging time for all members of the Faculty, and reminded faculty and instructors to think about student well being during the exam period, and to apply a 'pedagogy of kindness' to students and final exam development. In particular, she emphasized the need to be clear on the exam expectations for students. She reminded faculty that there are many resources available to students, and advised them to connect with the Registrar's Office for assistance. The deadline for

undergraduate course evaluations is April 12, and registration in Summer term courses opens on April 13. A full range of summer courses is being offered, entirely online. The Faculty continues to plan for the Fall and Winter terms in the coming academic year, with a gradual return to in person activities.

Professor Stirling highlighted several upcoming events:

- Recruitment: Several recruitment events are taking place from now until the end of term, with weekly online webinars continuing and plans for 90+ and other recruitment events such as Alumni panel and April Break presentations.
- Convocation: A virtual June convocation ceremony will be held on June 23rd, 12:00pm EST for the entire University of Toronto. A KPE virtual celebration will follow the central ceremony.
- Academic Success: Weekly workshops, group advising and study hubs for students continue until the end of term around the topics of preparing for exams and academic planning for next year.

Professor Stirling provided an update on the KINections program, an initiative of the KPE Registrar's Office. Working collaboratively with KPE student groups (e.g., KPEUA, KPEAA) and campus partners such as [U of T Student Life](#) and [Sport & Recreation](#), KINections activities are organized around five themes: mentorship, health and wellness, community engagement, global citizenship and career development, including a research-focused sub-group. An intentional focus on equity, diversity and inclusion is woven into all the themes, and was also the main topic for some events. In 2020-21, the KINections program delivered 19 registered events and activities and an additional 8 non-registered activities. The program also supported 9 work study position, 48 volunteers, and had over 200 students participated in events. A special thanks to Kay Dawkins for her work in creating and supporting this program, the steering group of Wendy Pais, Barb Brophy, and Makeda Marc-Ali; and all of the student volunteers.

Finally, Professor Stirling provided an update with exciting news regarding the academic brand rollout that happened this year. In partnership with the agency with whom we worked on the new academic brand strategy (Scott Thornley), three submissions were made to the *Educational Advertising Awards* program. Submissions are judged by a national panel "of industry specialists" (higher education marketers, advertising creative directors, marketing and advertising professionals) who judge "creativity, marketing execution and message impact". Judges award Gold, Silver, Bronze, and Merit designations to submissions whose programs and materials display exceptional quality, creativity and message effectiveness. More 2,000 entries were received from more than 1,000 US colleges, universities and secondary schools and several foreign countries. Gold awards were granted to 313 institutions, silver awards were awarded to 170 institutions and bronze awards were awarded to 104 institutions. We are thrilled to announce that KPE won GOLD for our KINections microsite, Silver for our Welcome Back video for students and Bronze for our Viewbook! A story on this will be published soon in U of T news. Professor Stirling thanked Sarah Baker for her leadership in the brand rollout process this year. Professor Mainwaring thanked Professor Stirling for her work on the KINections program, and ensuring that both faculty and student mental health is addressed.

c. Associate Dean, Research

Professor Tremblay reported that as of March 22, there has been a resumption of ethics protocols review by the Research Ethics Board as well as a newly formed Face-to-Face & Off-Campus group. That latter group has experts in Environmental Health & Safety as well as Occupational Health & Safety. This group is the first point of contact in the Office of the Vice-President, Research and Innovation regarding requests for ethics protocol submissions and amendments as well as requests to conduct research off-campus, whether it involves human participants or not. If you have any questions, please get in touch with Professor Tremblay with your specific request.

At this time, in-person human participants cannot access our laboratories, unless it falls under one of the few exceptions. In light of the latest Stay-at-Home order, we encourage all researchers with a permission to access research facilities to carefully re-think every single need. At this week's Research Restart meeting led by the Research Oversight and Compliance Office, briefs on various models predicting the next phases of the pandemic were presented, all of which indicate that we will ultimately be able to resume our research. Feel free to get in touch with Professor Tremblay if you would like to learn more about these models or if you have any other questions.

d. Executive Director, Athletics and Physical Activity

Beth Ali reported that outdoor physical activity programs were able to take place for two days between lockdowns, with moderate uptake. Our online programming continues, with thanks to Luc Simard, Adrian Lightowler, Robin Waley and Kate Moore for their leadership in the online programming throughout this year.

Beth announced that Kay Dawkins will be retiring at the end of this month, with an online celebration planned for April 29 to recognize her many contributions. An in-person event will be planned when possible.

e. Chief Administrative Officer – No report

7. Student Governments' Reports

a. KPEUA

Natalie Alvares referenced the previous report that was created by the KPEUA, as the online exam period, especially 24 hour untimed exams were quite stressful for students.

b. KPEGS

Madison Vani provided a report on the progress of the Bodies of Knowledge conference. The submitted abstracts are currently under review, with a total of 24 abstracts being received from Canada, and one from Australia. The majority of the abstracts were on the conference theme topic of anti-racism. The conference will be taking place May 20-21, 2021, with a lighter day planned for the second day. Registration is free, and all students and faculty are encouraged to attend.

8. Announcement: The next Faculty Council meeting is scheduled for Wednesday May 19, from 10:00am-12:00pm. This is the final meeting of the 2020-21 academic year.

9. Adjournment: The motion to adjourn the meeting was made at 1:23 p.m. and was carried.
(**Motion:** Fusco/Thomas)