Equity Ideas Fund (EIF) Evaluation Rubric

To ensure the accessibility and fairness of the Equity Ideas Fund, the evaluation rubric is shared with all applicants. The evaluation rubric will be filled out by staff and student members from Equity Ideas Fund committee to evaluation the proposed initiative. As applicants, you are not expected to fill out the rubric. Please use below rubric as a reference during application, planning, promotion, execution, evaluation and reflection.

Date:

Name of Event:

Student Organizations:

Faculty/Department Affiliation:

1. Link to KPE’s Commitment to Equity:
   This proposal promotes both equity and physical activity/health: Y N
   The purpose of the proposal is clear: Y N
   The proposal addresses under-represented groups: Y N
   Comments:
   __________________________________________________________________________
   __________________________________________________________________________
   __________________________________________________________________________

2. Outcomes/Impact:
   This proposal will make a positive impact on the community: Y N
   This proposal is educational: Y N
   Impacts and outcomes can be strongly identified: Y N
   Comments:
   __________________________________________________________________________
   __________________________________________________________________________
   __________________________________________________________________________

3. Project or Event Description:
   Event description provides a detailed plan: Y N
   Event description includes proposed dates, times and locations: Y N
   Event description includes a specific target audience: Y N
Event description includes proposed partners that share similar goals:  Y  N
Comments:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
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4. **Budget Summary and Marketing:**
   Proposed budget is within EIF budget of $500:  Y  N
   Proposed budget is outside of the EIF limit, but other sources of funding are identified:  Y  N
   Proposed budget is clear:  Y  N
   Proposed budget is realistic:  Y  N
   Comments:
________________________________________________________________________
________________________________________________________________________
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5. **Promotion Plan:**
   Promotion plan may effectively reach the target audience:  Y  N
   Campus partners for cross-promotion include:
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________________________________________________________________________
________________________________________________________________________
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   Comments:
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6. **Questions about proposal:**
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__Equity Ideas Fund Evaluation Rubric September 2018__

U of T Sport & Rec - Diversity & Equity Team
7. **Overall comments on proposal:** Based on the details of this proposal, the project adheres to the framework of SMART goal setting: **Specific, Meaningful, Achievable, Realistic and Trackable.**

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Circle One:

Approve Proposal    Return for Revisions    Reject Proposal