Are you looking for challenging, meaningful work in a supportive and diverse environment? Are you looking for a career at one of Canada’s top employers? Work where the world comes to think, discover and learn. Consider a career at the University of Toronto.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.

**Deadline:** February 11, 2019

**Number of Positions:** Varies

**Rate of Pay:** $16.50 hiring rate

**Position Start Date:** March 11, 2019
training dates: Friday March 1, 1 – 8 p.m. OR Sunday March 3, 10am – 5pm

**Position End Date:** March 15, 2019

**Number of Hours per week:** 16 – 44*
Most individuals will work 35 – 44 hours,
Speed, Power & Agility is 16 – 18 hours/week
Hours are Monday – Friday, between 7:45am – 6:15pm

**Classification:** Casual U of T

**Summary:** Our instructors are responsible for the overall camp experience for campers, volunteers and staff in their groups. We are looking for motivated and creative people who are committed to designing a first class camp and who will ensure the safety and enjoyment of each camper.

Duties include:

- Preparation of a curriculum for their program.
- Creation of DAILY lesson plans with assistant instructors during training and delivery of those lesson plans, engaging all staff in the camp.
- Supervision and mentoring of assistant instructors including assistance at training, following all camp policies and procedures, evaluation and assistance.
- Assisting with the planning, preparation and delivery or Camp Training, FULL attendance at training is required by all senior instructors.
- Ensuring facilities and equipment are prepared for all activities by preparing equipment, communicating set up needs in advance and performing risk management checks on the facility.
Ensuring completion of all administrative paperwork including curriculums, lesson plans, incident reports, permission forms, staff evaluations and parent feedback forms.

Maintaining positive relationships with parents/guardians of campers, responding to concerns with assistance from the administrative team.

Responsible for building and maintaining positive group dynamics and ensuring that all campers participate, learn and enjoy their time at camp.

Ensuring that all children are treated with fairness, respect and understanding.

Ensuring that their campers understand and follow the Camp U of T code of conduct.

Assisting in facilitating the inclusion of children with disabilities into the camp program.

Ensuring that all camp rules are met.

Ensuring that they are in compliance with all Camp U of T policies and procedures and staff code of conduct.

Contacting camper parents/guardians outside of camp hours to give them an orientation to Camp U of T and to deal with any issues that arise during the camp session.

### Minimum Qualifications:

**Education:**
Minimum of one year of post-secondary education completed. Preference is given to candidates in senior years, post graduate or with teaching or coaching certificates

**Experience:**

**Sport Camps:**
Demonstrated experience in participation and coaching in sport. NCCP certification and/or intercollegiate experience are preferred. Knowledge of child and youth development and fundamental movement skills required. Leadership experience is preferred.

**Other:**

- Standard First Aid certificate from Red Cross or St. John’s Ambulance issued not more than 3 years prior to the end of term - REQUIRED.
- Basic Rescuer/Level C CPR certificate issued not more than 1 year prior to the end of term - REQUIRED
- NCCP Fundamental Movement Skills strongly preferred
- Responsible, energetic, excellent customer service skills, adaptability and strong teamwork skills are required.
- Demonstrated excellence in teaching and/or leadership
- Demonstrated experience in the subject or sport
- Experience supervising staff is an asset
Ability to work with people with diverse abilities, ethnicities and sexual orientations is essential.

Camp U of T requires criminal records checks on all successful new Camp U of T staff. The cost of the criminal reference checks will be paid by the successful candidate. Further information, including screening criteria, will be available at the interview and at the time a conditional offer of employment is made.

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<thead>
<tr>
<th>Method of Application</th>
<th>APPLICATION FORM REQUIRED. Resume and cover letter are optional. Please submit to:</th>
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<tbody>
<tr>
<td></td>
<td>Application form available at <a href="#">here</a>. Resumes should be emailed to <a href="mailto:campuoft@utoronto.ca">campuoft@utoronto.ca</a> (optional)</td>
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<td>Subject line should include title of position.</td>
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<tr>
<th>Contact Information:</th>
<th>Questions? Email: <a href="mailto:campuoft@utoronto.ca">campuoft@utoronto.ca</a></th>
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<tr>
<td></td>
<td>Faculty of Kinesiology &amp; Physical Education</td>
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<td>University of Toronto</td>
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<td>55 Harbord St.</td>
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<td>Toronto, ON M5S 2W6</td>
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| Date Posted: | January 29, 2019 |