



UNIVERSITY OF TORONTO
FACULTY OF KINESIOLOGY & PHYSICAL EDUCATION

| DIRECTOR, Camp U of T | |
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| <p>Are you looking for challenging, meaningful work in a supportive and diverse environment? Are you looking for a career at one of Canada’s top employers? Work where the world comes to think, discover and learn. Consider a career at the University of Toronto.</p> <p>The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.</p> | |
| Deadline: | February 27, 2019 |
| Number of Positions: | 2 (note varying start dates) |
| Rate of Pay: | \$30.20 |
| Position Start Date: | 1. March 1, 2019* OR 2. April 15, 2019* *please indicate in your cover letter whether you would like to be considered for one or both start dates. |
| Position End Date: | August 23, 2019. |
| Number of Hours per week: | March 1 – April 29: 10 – 15 hours/week April 29 – August 23: 40 – 44 hours/week |
| Classification: | USW Casual |
| Summary: | <p>The Camp Director will be responsible for overseeing Camp U of T operations on a daily basis under the direction of the Manager, Children & Youth. The camp director is responsible for planning, directing all camp programs, activities and staff. The director will supervise volunteers, assistant instructors, instructors and coordinators and ensure a quality and safe environment for campers.</p> <p>The camp director will take the lead in the development, delivery and evaluation of student staff training as well as coaching, feedback and mentoring for performance of all leaders in Camp U of T.</p> <p>The camp director will take an active lead in the development, review and implementation of curriculums to support fundamental movement and sport skill development across a variety of programs and ages. The camp director is also responsible for ensuring and documenting that all Ontario Camps Association standards are followed.</p> |

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| | <p>Working in a team environment, the camp director will deliver accurate, effective and efficient customer service and communication, through email, websites and face to face interactions while projecting a welcoming positive and professional image for the Children and Youth Program. The camp director will also assist with developing, delivering and supporting special projects and events throughout the camp season.</p> <p>The ability to work effectively within a team is essential to this position in order to manage the workload. The camp director will require a thorough knowledge of program offerings and a commitment to working with and mentoring casual student staff. The provision of excellent customer service by the camp director is essential to the success of program delivery.</p> <p>The camp director is responsible for making recommendations to improve the delivery of co-curricular children and youth programs and services and for assisting in the implementation of changes in all Camp U of T programs. The position assists with the development, documentation, communication and implementation of all Children and Youth policies at the Faculty of Kinesiology & Physical Education. The camp director must understand current fitness, sport and physical activity policies and programs that influence U of T programs.</p> <p>The camp director will be a practicing leader in the delivery of children’s sport and physical activity programs with the required knowledge, experience and certifications to set and maintain the highest level of standards for the programs and service delivery.</p> |
| <p>Minimum Qualifications:</p> | <p>Education: Undergraduate degree or combination of equivalent experience and education</p> <p>Experience: A minimum of five years of experience in children’s programming in progressively more senior positions. Strong knowledge of childhood development, physical literacy and fundamental movement skills</p> <p>Other: The camp director must have knowledge of the Ontario Camps Association standards and be familiar with Camp U of T and KPE policies and procedures around casual employment, customer service and emergency response.</p> <p>Ability to assist in the development and delivery of training programs for students. Ability to develop and review physical activity curriculums for children and youth Ability to deliver high quality work in an environment of overlapping, time sensitive tasks. Ability to function in a position driven by competing demands and very frequent interruptions. Ability to work with diverse groups of people. Strong interpersonal, problem solving and conflict resolution skills. Ability to exercise initiative, discretion and good judgment. Ability to handle confidential information. Demonstrated excellence in oral/written communication, organizational & editorial skills.</p> |

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| | <ul style="list-style-type: none"> ▪ Standard First Aid certificate from Red Cross, Lifesaving Society or St. John's Ambulance issued not more than 3 years prior to August 25, 2019 - REQUIRED ▪ Basic Rescuer/Level C CPR certificate issued not more than 1 year prior to August 25, 2019 - REQUIRED <p>This position requires a criminal records check annually. Further information, including screening criteria, will be available at the interview and at the time a conditional offer of employment is made.</p> |
| Method of Application | <p>Resume, cover letter & qualifications to be emailed to:</p> <p>Will.kopplin@utoronto.ca</p> <p>Subject line should include title of position.</p> |
| Contact Information: | <p>Will Kopplin Acting Manager Children and Youth Will.kopplin@utoronto.ca</p> |
| Date Posted: | February 20, 2019 |