

# 2018 SUMMER REGISTRATION GUIDE



UNIVERSITY OF TORONTO  
FACULTY OF KINESIOLOGY & PHYSICAL EDUCATION

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# WELCOME

## TO THE SUMMER SESSION

The Faculty of Kinesiology and Physical Education is pleased to offer KPE304H1 and KPE332H1 during the first term of the 2018 summer session. These course offerings span a variety of topic areas in Kinesiology and Physical Education including violence and physical culture and mobile health (mHealth). Whether you are a KPE student or a visiting student from another institution these summer learning opportunities can help you advance your academic goals. Use the information in this registration guide to assist you with summer course enrolment and registration. Enjoy your summer studies!

## SUMMER SESSION AT A GLANCE

### KPE courses offered during summer 2018 session

- KPE304H1 F1\*: Violence, Suffering and Physical Culture
- KPE332H1 F: Innovations in Mobile Health

\* KPE304H1 is offered as an intensive course, running from May 7 – 31, 2018.  
Intensive courses have different add, drop and refund schedule deadlines from regular F courses.

<b>Deadline to apply</b>	Visiting & graduating students	March 30, 2018
	Continuing KPE students	Not required
<b>KPE course enrolment begins</b>	All students	April 17, 2018
<b>Arts &amp; Science enrolment begins</b>	All Students	April 17, 2018
<b>UTM &amp; UTSC enrolment begins</b>	All Students	April 18, 2018
<b>Deadline to pay/defer tuition fees</b>	All Students	April 30, 2018
<b>Start of summer first term</b>	Students enrolled in first term	May 7, 2018
<b>End of summer first term</b>	Students enrolled in first term	June 26, 2018
<b>Start of summer second term</b>	Students enrolled in second term	July 3, 2018
<b>End of summer second term</b>	Students enrolled in second term	August 22, 2018

# KPE SESSION DATES

## March

30 Application deadline for visiting students

## April

17 Enrolment begins for KPE courses on ACORN at 6:00 a.m.  
 17 Enrolment begins for KPE/other St. George divisions into Arts & Science courses on ACORN at 6:00 a.m.  
 18 Enrolment begins for KPE/other divisions into Arts & Science courses on ACORN at 6:00 a.m.  
 30 Deadline to pay/defer tuition fees for 2018 summer courses

## May

7 Classes start for F, F1 and Y courses  
 9 Waitlists end for F1 courses  
 9 Last day to enrol or make changes to F1 courses in ACORN  
 10 Waitlists end for F and Y courses  
 13 Last day to enrol or make changes to F or Y courses in ACORN  
 21 Victoria Day - University closed  
 22 Deadline to cancel (drop) F1 intensive courses (without academic penalty)  
 25 Classes end for F1 courses  
 28 - 31 F1 session courses – examination period

## June

5 Last day to drop F courses (without academic penalty)  
 15 Classes end for F and Y courses  
 18 Make up date for Monday classes missed due to Victoria Day  
 19 Study Day  
 20 - 26 F session courses – examination period  
 Y session courses – term tests

## July

2 Canada Day holiday - University closed  
 3 Classes start for S courses; Classes resume for Y courses  
 5 Waitlist ends for S courses  
 9 Last day to enrol in S courses in ACORN  
 16 Last day to drop Y courses (without academic penalty)  
 31 Last day to drop S courses (without academic penalty)

## August

6 Civic Holiday - University closed  
 13 Classes end for S and Y courses  
 14 Make up date for Monday classes missed due to Civic Holiday  
 15 Study day  
 16 - 22 S and Y session courses – examination period

# COURSE OFFERINGS

COURSE	SECTION CODE	TITLE	MEETING SECTION	TIME	LOCATION	CATEGORY	INSTRUCTOR
KPE304H1	F1	Violence, Suffering, and Physical Culture	L0101	M, T, W, R 12:00 - 15:00	AB 107	A	Atkinson
KPE332H1	F	Innovations in Mobile Health	L0101	M & W 9:00 - 12:00	RW 143	B	TBA

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# COURSE DATES AT A GLANCE

COURSE	START DATE	DEADLINE TO ADD	DEADLINE TO DROP	END DATE	EXAM PERIOD
KPE304H1 F1	May 7	May 9	May 22**	May 25	May 28 – May 31
KPE332H1 F	May 7	May 13	June 5	June 15	June 20 – June 26

\*\* Between May 10-22 course drops for KPE304H1 F1 must be completed in person at the KPE Registrar's Office (BN110). A manual drop is required so KPE Registrar's Office staff can ensure the correct refund amount is processed on ACORN.

Arts and Science offerings are available at [www.artsci.utoronto.ca/current/course/timetable](http://www.artsci.utoronto.ca/current/course/timetable)

UTM: [student.utm.utoronto.ca/timetable](http://student.utm.utoronto.ca/timetable)

UTSC: [www.utsc.utoronto.ca/~registrar/scheduling/timetable](http://www.utsc.utoronto.ca/~registrar/scheduling/timetable)

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## COURSE DESCRIPTIONS

### KPE304H1 Violence, Suffering and Physical Culture

This course exposes students to a range of sociological, philosophical social psychological and human rights oriented theories of violence, abuse and suffering in/as physical culture. In the course, we examine not only those forms of physically, emotionally and psychologically damaging instances of interpersonal aggression commonly found in and around physical cultures, but also forms of violence and abuse implicitly connected to the production, performance and maintenance of specific physical cultures. Over the course of the semester we deconstruct manifestations of physical cultural violence in a variety of settings in Canada and elsewhere, discuss embodied experiences with violence, and abuse, examine the ubiquity and ethics of suffering in human physical cultures, question the health-related outcomes of violence in physical cultures, and inspect the ideological and institutional systems supporting the performance of violence in physical cultures.

**Prerequisite:** KPE100H1

**Category:** A

**Days:** Monday, Tuesday, Wednesday & Thursday 12 - 3 p.m.

**Session:** F1

All published course prerequisite requirements and exclusions will be strictly enforced.

### KPE332H1 Innovations in Mobile Health

Mobile health or mHealth utilizes the capabilities of a mobile device such as a cellphone to provide, disseminate, and measure health interventions and physical activity. mHealth has been used for disease management and prevention, physical activity monitoring and evaluation, monitoring of health status, providing access to health care services in remote areas, and for health and physical activity promotion. This course introduces students to the concepts, definitions, advantages, and limitations of mHealth. This course will be relevant to those who wish to pursue careers as health care providers, physical educators, and those who have a future in research and critical analysis.

**Prerequisites:** KPE260H1, KPE263H1, KPE290Y1

**Category:** B

**Days:** Monday and Wednesday, 9 a.m. - 12 p.m.

**Session:** F

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# UTORONTO EMAIL: HOW TO STAY IN TOUCH

The Faculty of Kinesiology and Physical Education's official method of corresponding with students is through your UTmail+ email account (@mail.utoronto.ca) for the following:

- Registration
- Course information
- Enrolment status
- Students accounts
- Other important areas of business

You must read your UTmail+ email on a regular basis. This will ensure you receive important information from instructors and the Faculty of Kinesiology and Physical Education.

Please refer to the [University Policy on Official correspondence with Students](#) for more information about email policies and expectations.

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# IN CASE OF EMERGENCY/ ALERTS

For immediate emergency assistance on U of T property, use one of the direct-line Emergency Call Stations

- You can also call Campus Police 416-978-2222. This is a free phone call from any campus Bell Canada phone
- In life threatening situations, call 911 (or 9-911 from a campus office phone)
- If an alarm sounds, evacuate the building you are in
- You must activate and use your UTORid and UTmail+ email account
- Ensure that your emergency contact information is up to date on **ACORN**
- Sign up for **UT Alerts** to receive important messages by phone, email and text ([alert.utoronto.ca](mailto:alert.utoronto.ca))

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# CONSIDERING SUMMER COURSES?

## FINANCES

There is an additional cost for summer courses. Ensure you have the financial resources to enrol.

## COURSE TIMING

Summer courses run in condensed time-frames compared to the regular school year. To ensure success, it is important you:

- Balance your summer commitments
- Budget enough time for summer course work

## ACADEMIC IMPACT

- Summer school courses count towards your degree based GPA and academic credit totals
- Second entry programs may view summer courses differently in their application processes
  - Consult published admission resources for all details on your programs of interest and how summer courses are treated

## SELECTING COURSES

The Faculty of Kinesiology and Physical Education offers KPE304H1 and KPE332H1 in the first term of the summer session. Other summer course options are available to KPE students through the following divisions:

U of T, St. George Faculty of Arts and Science Offerings (FAS)  
[www.artsci.utoronto.ca/current/course/timetable](http://www.artsci.utoronto.ca/current/course/timetable)

U of T Mississauga (UTM)  
[student.utm.utoronto.ca/timetable](http://student.utm.utoronto.ca/timetable)

U of T Scarborough (UTSC)  
[www.utsc.utoronto.ca/~registrar/scheduling/timetable](http://www.utsc.utoronto.ca/~registrar/scheduling/timetable)

## ACADEMIC ADVISING

You can meet with the Academic Advisor in the KPE Registrar's Office by appointment for help with:

- KPE course choice
- Elective choice
- Program requirements
- Degree planning
- Prioritization and decision making
- Disruptions (personal, medical, bereavement)
- Policies and procedures
- Goal setting

For more information about Academic Advising services, including appointment availability and booking instructions, visit our website: [uoft.me/KPEStudentServices](http://uoft.me/KPEStudentServices)

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# REGISTRATION: HOW DO I GET STARTED?

Complete the following steps if you are one of the following:

## CURRENT STUDENTS

If you are a KPE undergraduate student and have not yet graduated, you will be automatically eligible to register for the summer 2018 session.

1. Use **ACORN** to select and enrol in courses, starting **April 17, 2018 at 6:00 a.m.**
2. Pay or defer the summer session fees by the deadline, **April 30, 2018**

## GRADUATING STUDENTS

If you are graduating in June 2018 and would like to enrol in summer courses as a non-degree student, complete the following steps:

1. Obtain a copy of the **Special and Visiting Student Application Form** online
2. Complete and submit the application form to the KPE Registrar's Office by the March 30, 2018 deadline
3. Note that students graduating in June 2018 do not pay the application fee
4. The KPE Registrar's Office will contact you via email to your UTmail+ account when your request has been processed

## VISITING & SPECIAL STUDENTS

Complete the following steps, if you either are a:

- **Visiting student** taking courses on a Letter of Permission to transfer credit to another university or
- **Special student** who has completed an undergraduate degree and are enrolling for personal interest

### Selecting courses and check prerequisites

1. Select KPE Summer course(s) by reading the descriptions (p. 5 of this guide)
2. Ensure your background and preparation meet course prerequisites
  - Read prerequisites in the course descriptions (p. 5 of this guide) and cross reference with the prerequisite course descriptions listed in the 2017-18 KPE Academic Calendar (p. 15-27)
  - Contact the instructor if required, to ensure your background/preparation is sufficient

### Prepare your application

3. Visit the KPE website for the Special and Visiting Student Information Package, Application Form and Payment Form: [uoft.me/KPEFutureApply](http://uoft.me/KPEFutureApply)
4. Review the Special and Visiting Student Information Package for all required documents and steps

### Submit documents and pay application fee

5. Submit the Special and Visiting **Student Application Form** and **all required documents**
6. Submit the Special and Visiting **Payment Form**
7. Pay the non-refundable application fee as per instructions on the form
8. The application deadline is **March 30, 2018**

### Enrol in courses

9. Course enrolment on **ACORN** starts April 17, 2018 at 6:00 a.m.
  - To login to ACORN you will need a **UTORid** and password
  - ACORN is your online resource for: course enrolment, student account information and student life resources. (See p. 8 for more details)
  - Information and authorization to obtain a University of Toronto student identification card (Tcard) and UTORid will be provided in the offer letter sent via email.

### Pay tuition fees

10. Ensure all required tuition fees are paid by the deadline: **April 30, 2018**

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# STUDENT STATUS: PART-TIME VS. FULL-TIME

## PART-TIME STATUS

For the Summer 2018 session, you will be assigned part-time status by default. You may request to change to full-time status (see right).

## FULL-TIME STATUS

Incidental fees charged for full-time status are higher than part-time.

To request a change to full-time status for summer:

1. Email [undergrad.kpe@utoronto.ca](mailto:undergrad.kpe@utoronto.ca)
2. Ensure that you include your full name, student number and your request to change to full-time status for summer 2018.

## ENROLMENT AND WAITLIST MAXIMUMS FOR PART-TIME AND FULL-TIME STUDENTS

STATUS	MAXIMUM ENROLMENT ALLOWED FULL CREDIT EQUIVALENTS (FCEs)	MAXIMUM WAITLISTED COURSES ALLOWED FULL CREDIT EQUIVALENTS (FCEs)
Part-time status	1.0	1.0
Full-time status	2.0	2.0

\*\* Between May 10-22 course drops for KPE304H1 F1 must be completed in person at the KPE Registrar's Office (BN110). A manual drop is required so KPE Registrar's Office staff can ensure the correct refund amount is processed on ACORN.

Arts and Science offerings are available at [www.artsci.utoronto.ca/current/course/timetable](http://www.artsci.utoronto.ca/current/course/timetable)

UTM: [student.utm.utoronto.ca/timetable](http://student.utm.utoronto.ca/timetable)

UTSC: [www.utsc.utoronto.ca/~registrar/scheduling/timetable](http://www.utsc.utoronto.ca/~registrar/scheduling/timetable)

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# ENROLLING IN COURSES: HOW TO USE ACORN

KPE course enrolment starts April 17, 2018 at 6:00 a.m. via ACORN, the Accessible Campus Online Resource Network.

1. Access ACORN at [www.acorn.utoronto.ca](http://www.acorn.utoronto.ca)
2. Login using your **UTORid** and password (Visiting and Special students: UTORid details will be provided in the offer letter sent via email)
3. Access courses under Academics > Enrol & Manage > Courses

Course space is limited and enrolment is on a first come first served basis. Waiting lists will be enabled for all courses.

Use ACORN to:

- Search courses by course code or title
- Plan your timetable using the enrolment cart
- View your daily schedule and upcoming key dates
- Add, drop and modify course enrolments from a single window (within specified timeframes)



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# WAITLIST & ADD DEADLINES

## WAITLIST DEADLINES

Waitlists are operational according to the schedule below

FACULTY	SESSION	WAITING LISTS END
KPE	F1	May 9
KPE & FAS	F & Y	May 10
FAS	S	July 5

Note: UTM and UTSC courses may have different deadlines. Please refer to their websites

## COURSE ADD DEADLINES

You can add courses in ACORN according to the schedule below

FACULTY	SESSION	LAST DATE TO ADD
KPE	F1	May 9
KPE & FAS	F & Y	May 13
FAS	S	July 9

Note: UTM and UTSC courses may have different deadlines. Please refer to their websites

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# TUITION FEES

## SUMMER FEES

For the summer session, fees are charged as follows:

**Tuition fees:** charged on a per-course basis

**Incidental fees:** charged based on part-time or full-time enrolment

For all other summer session fee information and refund schedules, visit Student Accounts at [fees.utoronto.ca/home.htm](http://fees.utoronto.ca/home.htm).

## TUITION FEE INVOICE

You can view and print a tuition fee invoice from **ACORN** starting in mid April.

## DEADLINE TO PAY OR DEFER TUITION FEES

You must pay or defer your fees by the deadline, or you will be removed from courses on ACORN. The deadline to make the minimum payment **OR** defer fees if you are receiving OSAP is **April 30, 2018**.

## ONLINE TUITION FEE DEFERRAL

Students approved for OSAP may request a temporary tuition fee deferral. To defer your fees:

1. Apply early for summer OSAP early
2. Login to ACORN [www.acorn.utoronto.ca](http://www.acorn.utoronto.ca)
3. Click on Tuition Fee Deferral and follow the instructions

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# OSAP FUNDING

OSAP funding is available to you if:

- You have financial need
- You are registered in an eligible program with a full-time course load during the summer session

If you are applying for OSAP, do so as by March 31, 2018 to be eligible for tuition fee deferrals.

For information about applying for OSAP during the summer session visit the Enrolment Services website: [future.utoronto.ca/finances/financial-aid/summer-osap](http://future.utoronto.ca/finances/financial-aid/summer-osap)

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# FEE REFUNDS

The refund deadline for courses is much earlier than the drop deadlines. Your refund amount will be based on the date you cancel (drop) your course in ACORN.

Refer to the KPE refund schedules posted on the **U of T Student Accounts website** for details.

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## DROPPING COURSES

If you no longer wish to remain enrolled in a course, you must drop (cancel) the course as soon as possible to avoid academic penalty.

You may drop your KPE and St. George Campus Faculty of Arts & Science course(s) via [ACORN](#) up to the following deadlines (without academic penalty).

\*\* Between May 10-22 course drops for KPE304H1 F1 must be completed in person at the KPE Registrar's Office (BN110). A manual drop is required so KPE Registrar's Office staff can ensure the correct refund amount is processed on ACORN.

F1	F	Y	S
May 22**	June 5	July 16	July 31

Drop deadlines for [UTM](#) and [UTSC](#) courses may differ from those published above. Refer to their respective websites for details.

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## LATE COURSE WITHDRAWL

After the drop date deadlines, you need to submit a petition requesting late withdrawal from a course.

1. Complete the petition form from the KPE website outlining your request [uoft.me/KPEPetitions](http://uoft.me/KPEPetitions)
2. Ensure all necessary documentation is obtained
3. Drop off the completed form and any documentation in the KPE Registrar's Office, BN110

Petitions will only be considered where circumstances beyond your control have prevented you from completing the course work.

There is no guarantee a petition request will be granted. A meeting with the [KPE Student Advisor](#) for academic advising is recommended if you are considering a petition.

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## FINAL EXAMINATIONS

For courses where there is a final examination, the exam will be scheduled in the official exam period.

Exam periods for KPE and FAS courses are as follows:

COURSE	COURSE END DATE	EXAM PERIOD
F1 courses	May 25	May 28 – May 31
F courses*	June 15	June 20 – June 26
S courses*	August 13	August 16 – August 22
Y courses*	August 13	August 16 – August 22

\* [UTM](#) and [UTSC](#) may have different course end and exam period dates.

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## GRADES

Final Grades for summer courses completed at the Faculty of Kinesiology & Physical Education are typically available as follows:

**F1 courses:** mid-July  
**F courses:** end of July

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## REQUESTING TRANSCRIPTS

If you require a transcript of courses completed at the Faculty of Kinesiology & Physical Education be sent another institution:

- Request your transcript through [ACORN](#)
- Select Order Transcripts in sidebar menu and follow prompts
- All details for ordering and processing fee information and are listed in ACORN
- Student who do not have a UTORid may request their transcripts through the [ROSI Alumni Transcripts](#) service using their student number.

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# STUDY ELSEWHERE

During the summer you may consider studying at another school in Canada or abroad. Options are provided below.

## LETTER OF PERMISSION

To take a course at another school in Ontario or another Canadian province you must request permission from the KPE Registrar's Office to do so.

Complete the following steps as early as possible:

1. Find a university you would like to attend (host institution).
2. Check with the institution about procedures and deadlines to apply as a visiting student and course availability.
3. Determine what course(s) you would like to take at the host institution.
4. Check [Transfer Explorer](#) on ACORN to see how the course(s) may transfer to U of T. Note that the list is not exhaustive so if a course is not shown you can still proceed with a Letter of Permission request.
5. Obtain the course outlines from the host institution.
6. Apply for a [Letter of Permission](#) from KPE and pay the \$32 .00 application fee. A copy of the course outline(s) is required. It takes about three weeks for the request to be processed.
7. Apply to the host institution as a visiting student and provide them with a copy of the Letter of Permission.
8. Complete the course with a full grade level above a pass.
9. Send in your final transcript with the course grade and the credit will be transferred to your U of T transcript. Note that the mark will not transfer.

## EXCHANGES

The Centre for International Experience offers exchanges to some partner schools during the summer session. Visit the [CIE website](#) for details.

## SUMMER ABROAD

The Summer Abroad program allows you to complete full-year University of Toronto elective courses from the Faculty of Arts & Science that are relevant to each location.

Key features include:

- Relatively small classes (about 25 students on average)
- Classes are taught by University of Toronto professors or faculty from the host university
- All classes, with the exception of language courses, are taught in English
- Application deadlines are usually in January of each year

For more information visit the [Study Abroad website](#)

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# STUDENT SUPPORTS

We're here to help! The KPE Registrar's Office and the U of T offers student services related to academic success, career planning, health and wellness, and much more.

## ACADEMIC ADVISING

Academic advising is your opportunity to explore your personal strengths and dreams in a supportive environment to assist you with personal goal setting and decision making. If you experience any challenges during your time at U of T, it is recommended that you make an appointment with the Academic Advisor as soon as possible. Private thirty-minute academic advising appointments are available on most days during office hours. To make an appointment, send an email to [undergrad.kpe@utoronto.ca](mailto:undergrad.kpe@utoronto.ca) or drop by the KPE Registrar's Office in person. For more information about advising services please visit the following link: [uoft.me/KPEStudentServices](http://uoft.me/KPEStudentServices).

## HEALTH SCIENCES WRITING CENTRE

KPE's Health Sciences Writing Centre provides free individualized, confidential writing instruction to:

- Develop your writing skills
- Improve your capacity to plan, organize, write and revise academic papers (in any subject!)
- Manage ESL/EFL language challenges

The centre works with all students, for all assignments, at all stages of the writing process. Visit the website to book an appointment or for more information. [www.hswriting.ca](http://www.hswriting.ca)

## ACADEMIC SUCCESS CENTRE

The Academic Success Centre at U of T offers group workshops and individual counselling to develop strategies for a range of learning challenges such as:

- time management
- exams
- textbook reading
- stress and anxiety
- note-taking
- concentration
- memory
- other aspects of study

Visit the website to view upcoming workshops and drop-in centre hours. [www.studentlife.utoronto.ca/asc](http://www.studentlife.utoronto.ca/asc)

## ACCESSIBILITY SERVICES

Accessibility Services provides students with a network of resources to succeed at the University of Toronto, both inside and outside the classroom. We strive to create a safe and comfortable community for students where they can navigate their disability and related barriers, facilitate peer support and interactions, and provide various academic and social opportunities. Services may include test and exam arrangements, note-taking services, on-campus transportation, concussion support etc. Visit the [Accessibility Services](http://www.studentlife.utoronto.ca/as) website to find out more information including registration instructions. [www.studentlife.utoronto.ca/as](http://www.studentlife.utoronto.ca/as)

## CAREER EXPLORATION AND EDUCATION

Career Exploration and Education at U of T empowers and support students, prospective students and recent graduates as they explore and create life goals that integrate career planning with academic studies, and co-curricular and personal pursuits. Visit their website for a complete listing of services, events and workshops. [www.studentlife.utoronto.ca/cc](http://www.studentlife.utoronto.ca/cc)

## DAVID L. MACINTOSH SPORT MEDICINE CLINIC

The [David L. MacIntosh Sport Medicine Clinic](http://www.studentlife.utoronto.ca/cc) has been treating sport-related injuries in the University of Toronto community for over 78 years. Services are available to anyone with sport or exercise-related injuries or inquiries.

A comprehensive sport medicine care facility, the clinic's staff includes certified athletic therapists, sport and manual physiotherapists, sport massage therapists, sport physicians, orthopaedic surgeons, a certified podiatrist and a registered psychologist (in clinical neuropsychology) . Each professional is committed to offering an exceptional quality of care to help you get back in action faster.