

# Faculty of Kinesiology & Physical Education

UNIVERSITY OF TORONTO

## 2017 SUMMER REGISTRATION GUIDE



UNIVERSITY OF TORONTO  
FACULTY OF KINESIOLOGY & PHYSICAL EDUCATION

# SUMMER 2017 REGISTRATION GUIDE

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# WELCOME TO THE SUMMER SESSION

The Faculty of Kinesiology and Physical Education is pleased to offer three elective courses during the first term of the 2017 summer session. These course offerings span a variety of topic areas in Kinesiology and Physical Education including violence and physical culture, mobile health (mHealth), and population health. Whether you are a KPE student or a visiting student from another institution these summer learning opportunities can help you advance your academic goals. Use the information in this registration guide to assist you with summer course enrolment and registration. Enjoy your summer studies!



## SUMMER SESSION AT A GLANCE

### KPE courses offered during Summer 2017 session

- KPE304H1 F1\*: Violence, Suffering, and Physical Culture
- KPE321H1 F: Population Health
- KPE332H1 F: Innovations in Mobile Health

\*KPE304H1 is offered as an intensive course, running from May 15 – June 2, 2017. Intensive courses have different add, drop and refund schedule deadlines from regular F courses.

<b>Deadline to Apply:</b>	Visiting & Graduating Students	March 31, 2017
	Continuing KPE Students	Not required
<b>KPE Course Enrolment begins:</b>	All Students	April 5, 2017
<b>Arts &amp; Science Enrolment Begins:</b>	All Students	April 19, 2017
<b>UTM &amp; UTSC Enrolment Begins:</b>	All Students	April 20, 2017
<b>Deadline to Pay/Defer Tuition fees:</b>	All Students	April 27, 2017

## KPE SESSION DATES

### March

31	Application deadline for visiting students
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## April

5	Enrolment begins for KPE courses on ACORN at 6:00 a.m.
19	Enrolment begins for other St. George Faculties/Divisions into Arts & Science courses on ACORN at 6:00 a.m.
20	Enrolment begins for other Faculties/Divisions into UTM and UTSC courses on ACORN at 6:00 a.m.
27	Deadline to pay minimum amount of tuition fees for 2017 summer courses

## May

15	Classes start for F, F1 and Y courses
17	Waitlists end for F1 courses
17	Last day to enrol or make changes to F1 courses in ACORN
18	Waitlists end for F & Y courses
22	Last day to enrol or make changes to F or Y courses in ACORN
22	Victoria Day. University closed.
29	Deadline to cancel (drop) F1 intensive courses (without academic penalty)

## June

2	Classes end for F1 courses
5-8	F1 session courses – examination period
12	Last day to drop F courses (without academic penalty)
23	Classes end for F courses
26-30	F session courses – examination period Y session courses - break

## July

3	Canada Day holiday. University closed
4	Classes start for S courses; Classes resume for Y courses
6	Waitlist ends for S courses
10	Last day to enrol in S courses in ACORN
16	Last day to drop Y courses (without academic penalty)
31	Last day to drop S courses (without academic penalty)

## August

7	Civic holiday. University closed
14	Classes end for S and Y courses
15-18	S & Y courses – examination period

# COURSE OFFERINGS

Course	Section Code	Title	Meeting Section	Time	Location	Category	Instructor
KPE304H1	F1	Violence, Suffering, and Physical Culture	L0101	M,T,W,R 12:00-15:00	BN 307	A	Atkinson
KPE321H1	F	Population Health	L5101	M & W 17:00-20:00	BN 307	B	TBA
KPE332H1	F	Innovations in Mobile Health	L0101	M & W 9:00-12:00	BN 307	B	TBA

## Course dates at a glance:

Course	Start Date	Deadline to Add	Deadline to Drop	End Date	Exam Period
KPE304H1 F1	May 15	May 17	May 29**	June 2	June 5 – June 8
KPE321H1 F	May 15	May 22	June 12	June 23	June 26 – June 30
KPE332H1 F	May 15	May 22	June 12	June 23	June 26 – June 30

\*\* Between May 18-29 course drops for KPE304H1 F1 must be completed in person at the KPE Registrar's Office (BN110). A manual drop is required so KPE Registrar's Office staff can ensure the correct refund amount is processed on ACORN.

Arts and Science Offerings are available at: <http://www.artsci.utoronto.ca/current/course/timetable>

UTM: <https://student.utm.utoronto.ca/timetable/>

UTSC: [www.uts.utoronto.ca/~registrar/scheduling/timetable](http://www.uts.utoronto.ca/~registrar/scheduling/timetable)

# COURSE DESCRIPTIONS

## Course Code: KPE304H1, Violence, Suffering and Physical Culture

**Session:** F1

**Days:** Monday, Tuesday, Wednesday & Thursday, 12 pm—3 pm

This course exposes students to a range of sociological, philosophical social psychological and human rights oriented theories of violence, abuse and suffering in/as physical culture. In the course, we examine not only those forms of physically, emotionally and psychologically damaging instances of interpersonal aggression commonly found in and around physical cultures, but also forms of violence and abuse implicitly connected to the production, performance and maintenance of specific physical cultures. Over the course of the semester we deconstruct manifestations of physical cultural violence in a variety of settings in Canada and elsewhere, discuss embodied experiences with violence, and abuse, examine the ubiquity and ethics of suffering in human physical cultures, question the health-related outcomes of violence in physical cultures, and inspect the ideological and institutional systems supporting the performance of violence in physical cultures.

**Prerequisite:** KPE100H1

### Course Code: KPE321H1, Population Health

Session: F

Days: Monday and Wednesday, 5 pm—8 pm

This course explores patterns of health and illness among groups (populations) of people. Emphasis is on the determinants of health (social political, economic and environmental etc.). Students will learn about basic research methods and issues in the field. Current examples of major local and global health concerns will be used to illustrate key concepts.

**Prerequisites:** KPE100H1, KPE290Y1; **Exclusion:** UNI373H1

### Course Code: KPE332H1, Innovations in Mobile Health

Session: F

Days: Monday and Wednesday, 9 am—12 pm

Mobile health or mHealth utilizes the capabilities of a mobile device such as a cellphone to provide, disseminate, and measure health interventions and physical activity. mHealth has been used for disease management and prevention, physical activity monitoring and evaluation, monitoring of health status, providing access to health care services in remote areas, and for health and physical activity promotion. This course introduces students to the concepts, definitions, advantages, and limitations of mHealth. This course will be relevant to those who wish to pursue careers as health care providers, physical educators, and those who have a future in research and critical analysis.



**Prerequisites:** KPE260H1, KPE263H1, KPE290Y1

*All published course prerequisite requirements and exclusions will be strictly enforced.*

## UTORONTO EMAIL: HOW TO STAY IN TOUCH

The Faculty of Kinesiology and Physical Education's official method of corresponding with students is through your University of Toronto email account (@mail.utoronto.ca) for the following:

- Registration
- Enrolment status
- Students accounts
- Other important areas of business

You must read your uToronto email on a regular basis. This will ensure you receive important information from instructors and the Faculty of Kinesiology and Physical Education.

Please refer to the [University Policy on Official Correspondence with Students](#) for more information about email policies and expectations.

# IN CASE OF EMERGENCY/ ALERTS

## Sign up for Alerts

- For immediate emergency assistance on U of T property, use one of the direct-line Emergency Call Stations
- You can also call Campus Police 416-978-2222. This is a free phone call from any campus Bell Canada phone
- In life threatening situations, call 911 (or 9-911 from a campus office phone)
- If an alarm sounds, evacuate the building you are in
- You must activate and use your UTORid and utoronto e-mail account
- Ensure that your emergency contact information is up to date on [ACORN](#)
- Sign up for UT Alerts to receive important messages by phone, e-mail and text ([alert.utoronto.ca](http://alert.utoronto.ca))

# CONSIDERING SUMMER COURSES?

## Finances

There is an additional cost for Summer courses. Ensure you have the financial resources to enrol.

## Course Timing

Summer courses run in condensed time frames compared to the regular school year. To ensure success, it is important you:

- Balance your summer commitments
- Budget enough time for summer course work

## Academic Impact

- Summer school courses count towards your degree based GPA and academic credit totals
- Second entry programs may view summer courses differently in application processes
  - Consult published admission resources for all details on your programs of interest and how summer courses are treated

## Selecting Courses

The Faculty of Kinesiology and Physical Education offers three courses in the summer session. Other summer course options are available to KPE students through the following divisions:

### U of T, St. George Faculty of Arts and Science Offerings (FAS)

<http://www.artsci.utoronto.ca/current/course/timetable>

### U of T Mississauga (UTM)

<https://student.utm.utoronto.ca/timetable/>



## U of T Scarborough (UTSC)

[www.utsc.utoronto.ca/~registrar/scheduling/timetable](http://www.utsc.utoronto.ca/~registrar/scheduling/timetable)

## Academic Advising

You can meet with the Academic Advisor in the KPE Registrar's Office by appointment for help with:

- KPE course choice
- Program requirements
- Prioritization and decision making
- Policies and procedures
- Elective choice
- Degree planning
- Disruptions (personal, medical, bereavement)
- Goal setting

For more information about Academic Advising services, including appointment availability and booking instructions, visit our website: <http://uoft.me/KPEStudentServices>

# REGISTRATION: HOW DO I GET STARTED?

Complete the following steps if you are one of the following:

## Current Students

If you are a KPE undergraduate student and have not yet graduated, you will be automatically eligible to register for the Summer 2017 session.

1. Use [ACORN](#) to select and enrol in courses, **starting April 5, 2017**
2. Pay the summer session fees by the deadline, **April 27, 2017**

## Graduating KPE Students

If you are graduating in June 2017 and would like to enrol in summer courses as a non-degree student, complete the following steps:

1. Email [undergrad.kpe@utoronto.ca](mailto:undergrad.kpe@utoronto.ca) with a request to enrol in summer courses as a non-degree student.
  - Include your full name and student number, and indicate whether you are requesting part-time or full-time status
2. Submit the [Special and Visiting Student Payment Form](#) available on the KPE website
3. Pay the required application fee by March 31, 2017 as per instructions on the form

## Visiting & Special Students

Complete the following steps, if you either are a:

- **Visiting student** taking courses on a Letter of Permission to transfer to another university or
- **Special student** who has completed an undergraduate degree and are enrolling for personal interest

### Select courses and check prerequisites

1. Select KPE Summer course(s) by reading the descriptions (p.6-7 of this guide)
2. Ensure your background and preparation meet course prerequisites
  - Read prerequisites in the course descriptions (p. 6-7 of this guide) and cross reference with the prerequisite course descriptions listed in the 2016-17 KPE Academic Calendar (p. 15-27)
  - Contact the instructor if required, to ensure your background/preparation is sufficient

### Prepare your application

3. Visit the KPE website for the Special and Visiting Student Information Package, Application Form and Payment Form: <http://uoft.me/KPEFutureApply>
4. Review the *Special and Visiting Student Information Package* for all required documents and steps

### Submit Documents and Pay Application Fee

5. Submit the Special and Visiting Student **Application Form** and **all required documents**
6. Submit the Special and Visiting **Payment Form**
7. Pay the non-refundable Visiting Student Fee as per instructions on the form
8. **The application deadline is March 31, 2017**

### Enrol in courses

9. Course enrolment in [ACORN](#) starts April 5, 2017, at 6:00 a.m.
  - To login to ACORN you will need a [UTORid](#) and password
  - ACORN is your online resource for: course enrolment, student account information and student life resources. (see p. 11 for more details)
  - Information and authorization to obtain a University of Toronto student identification card (Tcard) and UTORid will be provided in the offer letter sent via email.

### Pay Tuition Fees

10. Ensure all required tuition fees are paid by the deadline: **April 27, 2017**

## STUDENT STATUS: PART-TIME VS. FULL-TIME

### Part-Time Status

For the Summer 2017 session, you will be assigned part-time status by default. You may request to change to full-time status (see below).

To request a change to full-time status for summer:

1. Email [undergrad.kpe@utoronto.ca](mailto:undergrad.kpe@utoronto.ca)
2. Ensure that you include your full name, student number and your request to move to full-time status for summer 2017.

## Full-Time Status

Incidental fees for full-time status are higher than part-time.

## Enrolment and Waitlist Maximums for Part-time and Full-time status

Status	Maximum Enrolment Allowed Full Credit Equivalents (FCEs)	Maximum Waitlisted Courses Allowed Full Credit Equivalents (FCEs)
Part-time status	1.0	1.0
Full-time status	2.0	2.0

# ENROLLING IN COURSES: HOW TO USE ACORN

Course enrolment starts **April 5, via ACORN**, the Accessible Campus Online Resource Network

1. Access [ACORN](http://www.acorn.utoronto.ca) at [www.acorn.utoronto.ca](http://www.acorn.utoronto.ca)
2. Login using your [Utor ID](#) and password (Visiting and Special students: UTORid details will be provided in the offer letter sent via email)
3. Access courses under Academics > Enrol & Manage > Courses

Course space is limited and enrolment is on a first come first served basis. Waiting lists will be enabled for all courses.

Use ACORN to:

- Search courses by course code or title
- Plan your timetable using the enrolment cart
- View your daily schedule and upcoming key dates
- Add, drop and modify course enrolments from a single window (within specified timeframes).

# WAITLIST & ADD DEADLINES

## Wait List Deadlines

Waitlists are operational according to the schedule below

Faculty	Session	Waitlist Ends
KPE	F1	May 17
KPE & FAS	F & Y	May 18
FAS	S	July 6

**Note:** UTM and UTSC courses may have different deadlines. Please refer to their websites.

## Deadlines to Add Courses

You can add courses in ACORN according to the schedule below

Faculty	Session	Last date to add
KPE	F1	May 17
KPE & FAS	F & Y	May 22
FAS	S	July 10

**Note:** UTM and UTSC courses may have different deadlines. Please refer to their websites.

# TUITION FEES

## Summer Fees

For the summer session, fees are charged as follows:

- Tuition fees: charged on a per-course basis
- Incidental fees: charged based on part-time or full-time enrolment

For all other summer session fee information and refund schedules, visit Student Accounts at <http://www.fees.utoronto.ca/home.htm>

## Tuition Fee Invoice

You can view and print a tuition fee invoice on ACORN at [www.acorn.utoronto.ca](http://www.acorn.utoronto.ca)

## Deadline to Pay or Defer Tuition Fees

You must pay or defer your fees by the deadline, or you will be removed from courses on ACORN

Deadline to make the minimum payment <b>or</b> defer fees if you are receiving OSAP	April 27, 2017
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## Online Tuition Fee Deferral

Students approved for OSAP may request a temporary tuition fee deferral. To defer your fees:

1. Apply early for Summer OSAP
2. Login to ACORN [www.acorn.utoronto.ca](http://www.acorn.utoronto.ca)
3. Click on Tuition Fee Deferral and follow the instructions

# OSAP FUNDING

## Summer OSAP Funding

OSAP funding is available to you if:

- You have financial need
- You are registered in an eligible program with a full-time course load during the summer session

If you are applying for OSAP, do so as early as possible, to be eligible for tuition fee deferrals.

For information about applying for OSAP during the summer session visit the Enrolment Services website at <http://future.utoronto.ca/finances/financial-aid/summer-osap>

## FEE REFUNDS

The refund deadline for courses is much earlier than the drop deadlines. Your refund amount will be based on the date you cancel (drop) your course in ACORN.

- Refer to the KPE refund schedules posted on the [U of T Student Accounts](#) website for details

## DROPPING COURSES

If you no longer wish to remain enrolled in a course, you must drop (cancel) the course as soon as possible to avoid academic penalty.

You may drop your KPE and St. George Campus Faculty of Arts & Science course(s) in [ACORN](#) up to the following deadlines (without academic penalty).

\*\* Between May 18-29 course drops for KPE304H1 F1 must be completed in person at the KPE Registrar's Office (BN110). A manual drop is required so KPE Registrar's Office staff can ensure the correct refund amount is processed on ACORN.

F1	F	Y	S
May 29**	June 12	July 16	July 31

Drop deadlines for [UTM](#) and [UTSC](#) courses may differ from those published above. Refer to their respective websites for details.

## LATE COURSE WITHDRAWAL

After the drop date deadlines, you need to submit a petition requesting Late Withdrawal from a course.

1. Complete the Petition Form from the KPE website outlining your request  
<http://uoft.me/KPEPetitions>
  2. Ensure all necessary documentation is obtained
  3. Drop off the completed form and any documentation in the KPE Registrar's Office, BN110
- Petitions will only be considered where circumstances beyond your control have prevented you from completing the course work

# FINAL EXAMINATIONS

For courses where there is a final examination, the exam will be scheduled in the official exam period.

Exam periods for KPE and FAS courses are as follows:

Course	Course End Date	Exam Period
KPE400H1 F1	June 2	June 5 – June 8
F courses	June 23	June 26 – June 30
S courses *	Aug 14	Aug. 15 – 18
Y courses *	Aug 14	Aug. 15 - 18

\* [UTM](#) and [UTSC](#) may have different end and exam period dates.

# GRADES

Final Grades for summer courses completed at the Faculty of Kinesiology & Physical Education are typically available as follows:

- F1 courses: mid-July
- F courses: end of July

# REQUESTING TRANSCRIPTS

If you require transcripts of courses completed at the Faculty of Kinesiology & Physical Education sent to your home university or other institutions:

- Request your transcript through [ACORN](#)
- Select Order Transcripts in sidebar menu and follow prompts
- All details for ordering and processing fee information and are listed in ACORN