



**UNIVERSITY OF TORONTO**  
**FACULTY OF KINESIOLOGY & PHYSICAL EDUCATION**



Intramural Game Manager	
<p><i>Are you looking for challenging, meaningful work in a supportive and diverse environment? Are you looking for a career at one of Canada's top employers? Work where the world comes to think, discover, and learn. Consider a career at the University of Toronto.</i></p> <p><i>The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.</i></p>	
<b>Deadline:</b>	July 18, 2025 11:59 PM
<b>Number of Positions:</b>	40
<b>Rate of Pay:</b>	\$20.00/HR
<b>Position Start Date:</b>	August 31, 2024
<b>Position End Date:</b>	December 6, 2025
<b>Number of Hours per week:</b>	Up to 24 hours per week
<b>Classification:</b>	Casual – USW
<b>Summary:</b>	Reporting to the Manager, Tri-Campus Sport and supervised by the Coordinators, Tri-Campus Sport Administration & Operations, as well as the Game Manager Coordinators for day-to-day operational tasks, the incumbent will be responsible for the on-site supervision of Intramural games. They will be responsible for knowing and understanding emergency procedures and risk management principles that are relevant to the Intramural program, including being able to apply first aid to injured participants. This individual will be required to fill out injury/incident reports and deliver them to the appropriate locations in a timely manner. The incumbent must verify player eligibility and start games promptly, at times working alongside Intramural referees and KPE facility staff. They should also be prepared to supply participants with relevant information related to the Intramural Program and other KPE/University related data. There may also be other duties as assigned.

<b>Minimum Qualifications:</b>	<p><b>Education:</b> One-year of post-secondary education preferred.</p> <p><b>Certifications:</b> In order to start employment, candidate must have current certification in (Standard First Aid certificate no more than 3 years prior to application date &amp; Basic Rescuer/Level C CPR certificate no more than 1 year prior to application date) issued from Red Cross or Lifesaving Society or St. John's Ambulance.</p> <p><b>Experience:</b> Experience in the Intramural program an asset.</p> <p><b>Skills:</b> This position requires problem solving and positive communication skills as well as attention to detail and time management.</p> <p><b>Other:</b> Must provide a valid Social Insurance Number (SIN). Must indicate if you are an international student and have a valid work permit.</p> <p>Interviews will be scheduled as candidates are identified. Further interviews may be conducted during the academic term if positions remain vacant.</p> <p>Note: A Mandatory Training session is required, schedule TBD.</p> <p><b>*Note – Preference will be given to University of Toronto Students in the hiring process.</b></p>
<b>Method of Application</b>	<p>Resume, cover letter and copy/copies of certifications to be emailed to: <a href="mailto:intramurals@utoronto.ca">intramurals@utoronto.ca</a></p> <p>Subject line should include title of position and your name (Ex. Game Manager Application – Megan Frost)</p>
<b>Contact Information:</b>	<p>Deide Konney – Coordinator, Intramurals Administration  <a href="mailto:intramurals@utoronto.ca">intramurals@utoronto.ca</a>  Please note a response to your inquiry may take up to 3 business days.</p>
<b>Date Posted:</b>	<p>June 13, 2025</p>