

# TERMS OF REFERENCE

Revised March 14, 2018

## Faculty of Kinesiology and Physical Education Space Review and Planning Task Force

### Background and Context

University of Toronto students are fortunate to be able to enhance their academic experience through participation in one of North America's largest array of post-secondary education athletics and recreational physical activity programs. A key aspect of the mission of KPE is to ensure that the "provision of opportunity" for such participation reflects the excellence that permeates the University of Toronto and leads to high levels of engagement in healthy physical activity and sports by students from all divisions of the University.

"Creating Capacity, Cultivating Change" is the subtitle of KPE's Academic Plan and great progress has been made in creating the desired capacity with the addition to the University's infrastructure of the Goldring Centre for High Performance Sport and the Back Campus fields. Human knowledge generation and teaching capacity have also been significantly augmented with the addition of new KPE faculty members and the number of students enrolled in KPE academic programs has grown substantially over the last 7 years. The capacity to effectively manage KPE space and programs has involved very significant organizational and staffing changes. In managing all of these changes KPE has demonstrated creativity, flexibility and adaptability in "Creating Capacity" and "Cultivating Change". Such organizational traits must continue to evolve in a way that includes informed considerations and decisions about the future physical space and infrastructure needs of the Faculty in order to continue to be able to effectively manage and carry out its mission.

### Purpose

Therefore, the KPE Dean has called for the establishment of a task force to review the current physical spaces managed by the Faculty of Kinesiology and Physical Education (KPE) and to recommend actions to meet both near and long term anticipated needs for space and facilities.

The work of this task force will align with the Faculty's academic plan, and engage key stakeholders in examining the current and considering the future KPE curricular and co-curricular physical infrastructure needs and their management.

Task force recommendations will be formulated to inform the Dean about factors to be considered and/or strategies that may be pursued, including the possible renovation, construction and acquisition of spaces to accommodate the facility needs of the curricular programs within the Faculty and the co-curricular programs that serve the University of Toronto, both in the short term (2 - 5 years) and longer term (within the next 10 years).

## Objectives

1. To review the nature, scope and quality of the curricular and co-curricular spaces within the Faculty, including an assessment of their suitability and sustainability to support current and future programs and services, and their alignment with both the Faculty's mandate and its profile and reputation in the postsecondary landscape.
2. To define current requirements and anticipated future space needs for the curricular and co-curricular programs.
3. To identify deficiencies in current physical spaces and recommend solutions.
4. To identify strategies and options for generating/finding the resources required to implement recommendations.

## Considerations

The task force will consider curricular and co-curricular spaces across the Faculty as well as any available spaces on the St. George campus that would be suitable for Faculty programs, present and future. Analyses of current space utilizations and recent assessments of space needs as compared to university standards will inform the task force's work.

The activities of the task force should include consideration of the following:

- Trends in post-secondary education
- Trends in co-curricular athletics, physical activity and recreational programming
- Trends in emerging sports and physical activity
- Resources – both financial and human, both internal and external
- University of Toronto demographics and enrolment (current and projected), including consideration of the Strategic Mandate Agreement between the U of T and the Province of Ontario
- Renovation; New Build; Shared Use/partnerships

## Task Force Composition

The task force will be co-chaired by the KPE Chief Administrative Officer and the Executive Director of Co-Curricular Athletics and Physical Activity Programs. Membership will be comprised of those with relevant knowledge and expertise across various portfolios within the curricular and co-curricular programs, facilities and services areas and representation from areas of expertise from the University of Toronto community that are more generally related to space planning in a post-secondary education institution.

Task force members include –

- Rosanne Lopers-Sweetman, KPE Chief Administrative Officer\*
- Beth Ali, KPE Executive Director of Co-Curricular Athletics and Physical Activity Programs\*
- Greg Gary, KPE Special Projects Officer\*
- Gretchen Kerr, KPE Vice Dean, Academic Affairs\*
- Luc Simard, KPE Assistant Director of Physical Activity, Equity and Client Services\*
- Luc Tremblay, KPE Associate Dean, Research
- Denita Arthurs, Assistant Director, Athletics

- Wendy Pais, KPE Registrar and Director of Student Services
- Andy Macdonald, KPE Director of Facilities
- Lisa Neidrauer, Senior Planner, Campus and Facilities Planning in VP University Operations
- Katherine Tamminen, KPE faculty member
- Singyan Ng, KPE undergraduate student and Intramural Sports Council co-chair

\*members of the Task Force steering group

## Stakeholder Consultation

Consultations should involve the following stakeholders:

- Students – KPE grad and undergrad students, co-curricular participants, student associations, student athletes
- KPE faculty members
- KPE staff
- KPE senior managers
- Community members
- U of T Vice-President of University Operations, AVP Facilities and Services and members of the portfolio overseeing capital projects design, development and construction
- Alumni with relevant expertise
- U of T senior administrators (President, Provost, AVP Student Life, VP UTSC, VP UTM, Warden of Hart House)
- City of Toronto Department of Parks, Forestry and Recreation
- Other post secondary institutions, both local and external to Ontario
- Community groups, school boards, and organizations with a history of partnership with the University and KPE
- University of Toronto Schools (UTS)

## Process & Timeline

Task force members will commence meeting early in 2018, engaging relevant staff and partners in deliberations as appropriate, and will work to develop a draft report with recommendations in accordance with the following procedural sequence:

- Confirmation of Terms of Reference and Announcement of process
- Research and Consultation
- Preparation of draft report
- Internal circulation and review of draft report
- External circulation and consultation
- Submit final report and recommendations

The final report with recommendations should be submitted to the Dean by August 31, 2018.