

**FACULTY COUNCIL**  
**Faculty of Kinesiology and Physical Education**  
**March 2, 2018 12:10 p.m.**  
**Benson 302, Margaret Eaton Board Room**

**Minutes**

**Present:** Marius Locke (Chair), Sandhya Mylabathula, Ashley Stirling, Scott Thomas, Tim Taha, Gretchen Kerr, Katherine Tamminen, Linda Trinh, Daniel Santa Mina, Jack Goodman, Ruqayyah Alibhai, Clara Rutherford, Rosanne Lopers-Sweetman, Cathy Amara, Caroline Fusco, Ira Jacobs, David Frost, Boba Samuels, Kaleigh Ferdinand Pennock, Wendy Pais, Margaret MacNeill, Tim Welsh, Erica Lenton, Catherine Sabiston, Barb Brophay, Douglas Rosa, Merrily Stratten, Luc Tremblay, Lynda Mainwaring

**Guests:** Robin Campbell

**Regrets:** Beth Ali, Natalie Biancolin, Michelle Campbell, Nino Chitadze, Benjamin Divito, Tracia Finlay-Watson, Magda Lewandowski, Aalaya Milne, Faheem Moolla, Roxy O'Rourke

**Secretariat:** Carolyn Laidlaw

1. **Call to Order:** The meeting was called to order at 12:10pm.
2. **Approval of Agenda:** The circulated agenda was approved. (**Motion:** Mainwaring/Amara)
3. **Approval of Minutes**
  - a. The minutes of the November 24, 2017 meeting were circulated for review and approved. (**Motion:** Jacobs/Amara)
  - b. **Business Arising out of Minutes:** Dean Jacobs reported that Faculty's Guidelines for the Assessment of Effective Teaching in Tenure, Continuing Status & Promotion Decisions, which were endorsed at the January Council meeting, went to the Governing Council's Academic Board's Academic Planning & Programs committee, and were approved in February. These guidelines are now in effect, and have been posted to a public U of T website as our divisional guidelines.
4. **Committee Reports**
  - a. **Undergraduate Examinations**

Professor Locke reported on behalf of Professor Mainwaring. The Examination Committee met as a full committee on January 18, 2018 to review and approve the fall term marks. These marks were reported to the Deans on January 18 and released to students on January 19. The marks were reported to professoriate on February 5, with no major concerns arising.
  - b. **Undergraduate Curriculum**

Professor Amara reported that the committee has been working on repackaging placement opportunities embedded in our undergraduate courses. There have been discussions about shifting these placements across four 4<sup>th</sup> year courses, which will continue. An update to the curriculum mapping exercise, the compulsory courses are now mapped and they are moving on to the elective courses. The committee is pleased to see the progression of learning competencies and developments over the first two years of the program. An update will be provided to the professoriate soon.

The Committee has also looked at some new course proposals, which are going back to the professors for revision. Some of these new elective course topics include: Sport, Gender & Sexuality (Professor Fusco) and a new Human Physiology II course (0.5 credit), to accommodate students who require 1.0 credit in physiology when applying to second entry programs. Finally, a sub-committee has been struck to review writing skills across the curriculum.

**c. Undergraduate Admissions**

Professor Taha reported that the first admissions meeting was held during the second week of February, with just under 280 students admitted at that time. A second round meeting is being held next week, which is likely when the bulk of applicants will be admitted. There will also be a third admission round held in May.

Dean Jacobs asked if there were themes in general so far on the applications, Professor Taha replied that this year there has been a decrease in applicants that listed U of T as their first choice, but there is a slight increase in international applications.

**d. Graduate Committee**

Professor Locke reported that the committee has been discussing the use of turnitin.com (or similar) for comprehensive exams, as well as possible guidelines for an MSc to PhD transition. A retreat was held in January, at which the goals of the PhD program were discussed. There have been several awards received lately by our students, some of which have either been reviewed by the University or sent to Ottawa for further review, which is promising. The committee is beginning to review admissions for Fall 2018.

**e. Research Committee**

Professor Tremblay reported that the committee has received, considered and adjudicated the internal research grants that were dedicated to supporting tri-council grant applications, five of which have been awarded. A call has gone out for topic suggestions for the 2019 public symposium, and will also be re-posted. The committee has also discussed a new ethics online submission system, which was presented to the professoriate. The process for scholarly reviews has also been discussed, as well as the renewals of the KPE overhead formula and the current distribution process.

**f. Council of Athletics & Recreation**

Clara Rutherford and Ruqayyah Alibhai, the student co-chairs of CAR, reported that the budget was passed by CAR on January 9, and was then presented to the Council of Student Services (COSS) on January 10 and 29<sup>th</sup> for information and questions. On February 12, it was presented to COSS for approval, but failed to pass. Historically, the student unions have not supported budgets presented by KPE, Hart House and Student Life, but this year UTSU (St. George) voted to approval all three of these. Unfortunately, approval from two of the three student unions is required to for a budget to pass, and APUS and GSU were not supportive. The budget will be presented to the University Affairs Board on March 6 by Dean Jacobs for approval, with a slight increase in fees requested (2%).

Dean Jacobs expressed his recognition and appreciation for all of the work that was put in to the review of the budget, and that the breakthrough of this year's approval by one of the student unions is a reflection of success.

**g. Equity Committee**

Professor Fusco reported that Professor Darnell had visited the committee, and provided an update on the task force for Race & Indigeneity, and the opportunities to make recommendations to the task force. Some student groups have received funding through our committee for co-curricular equity initiatives, up to \$500.

The SheMoves event is taking place at Goldring on March 8 to celebrate International Women's Day, with both physical activities and a panel discussion taking place.

Professor Fusco sits on the Anti Racism and Cultural Diversity Office advisory committee, which has been discussing developing an anti-racism strategy for U of T.

On February 5, Professor Fusco attended a one day summit on mentoring indigenous graduate students, which included discussions on how to start build through around anti-racism and indigenous work, and next steps.

On March 19-20, Hart House is hosting a conference for the International Day of Elimination of Racial Discrimination.

There has been a proposed administrative change in this committee, where reports, minutes, etc. should be circulated before a meeting to allow students more time to review this information.

**h. Awards Committee**

Robin Campbell presented six awards that required amendments in order to be entered in the university's new software system. They were all endorsed by the Awards Committee. The motion for Council to accept these amendments as reported was carried. (**Motion:** Locke/Stratten)

**i. Restricted Funds Committee** – No report, next meeting to be held in June

**j. Sponsorship Committee** – No report, next meeting to be held in April

**5. Centre Reports**

**a. Centre for Sport Policy Studies** – No report

**b. Centre for Motor Control**

Professor Welsh reported that the 4<sup>th</sup> annual research symposium is being hosted at the University of Guelph this year, on May 4. More details to follow.

**6. Deans' Reports**

**a. Dean**

Dean Jacobs welcomed all to the meeting. He announced that Vice Dean Kerr is moving to a new role at the School of Graduate Students as of July 1, and that a recognition event will be held later in the year. In filling this role, the University tends to look internally before moving externally, and as of the deadline three KPE faculty members have expressed interest in applying for this role: Professor John Cairney, Professor Ashley Stirling and Professor Tim Welsh. An advisory committee that was established to assess the positions of Vice Dean Academic Affairs and Associate Dean Research earlier in the year has now been reconstituted as the advisory committee to select the new Vice Dean. The committee members are Dean Jacobs, Professors Jack Goodman, Michael Atkinson, Luc Tremblay, Catherine Amara, Catherine Sabiston, CAO Rosanne Lopers-Sweetman, Michael Mazzulla (graduate student), and Dean Heather Boon (Faculty of Pharmacy). The committee has agreed on the following process: to review the criteria for assessing candidates, allow the candidates the opportunity to make a presentation to the committee, and consider the applicant's submission documents (as well as the presentation). The presentations will be taped, and available for viewing online. Previously there was a request for expressions of interest in filling the roles of Director Undergraduate Education and Director Graduate Education, but those are currently on hold until the role of Vice Dean is filled.

There are currently two searches for tenure stream positions underway. One position in the area of biomechanics and motor learning, and the other in exercise physiology. There will soon be announced a search for a contractually limited term appointment in areas to be announced (areas where we currently hire sessional instructors).

Professor Donnelly is on research leave from January-June 2018.

Dean Jacobs spoke about the Strategic Mandate Agreement between the Province and U of T and the related key performance metrics, which provide provincial expectations for all universities, as well as areas of differentiation between universities. There are tangible measurement tools set out to see if the universities are meeting their goals.

Our enrollment numbers will not be changing for at least the next three years, but we have a new commitment that at least 10% of our incoming undergraduate students will be international. Our graduate targets remain close to our current projections, but as of Fall 2018 all international PhD students will pay domestic tuition rates (including currently enrolled students).

Dean Jacobs congratulated graduate student Sandhya Mylabathula on being elected as a member of Governing Council, representing life science students.

A recent student aid report has been published, which includes information on the concept of 'net tuition fee', which is the difference between the posted fees and the actual amounts that are paid after assistance options have been received (such as OSAP, grants, scholarships, etc.). If they are OSAP eligible, KPE students are paying about 50% of the listed tuition fee.

A new initiative, which needs to first be approved by Governing Council, is the Global U initiative. The objective is to allow students to obtain a designation or a transcript notation that reflects their international experience their international experience, similar to the Co-Curricular Record. There will be different levels based on the amount of experiences and related courses that the student has accomplished.

**b. Vice Dean, Academic**

Vice Dean Kerr reported that CUPE 3902 and the University came to an agreement, so there will be no disruption to our classes. Last Friday, a successful professional development day was held for secondary school teachers from TDSB led by Professor David Frost, providing a showcase of what makes our program unique.

The National Undergraduate Research Conference is taking place on Friday March 23; faculty members are encouraged to attend and support our students. We will also be seeking graduate students to act as moderators for this event.

Our recruitment events are now over, and we are now moving to converting offers into acceptances. There will be lots of high school tours coming to view our facilities, especially over March Break.

We are up for CCUPEKA accreditation in kinesiology and teacher preparation, all of the documents have been submitted. Our external reviewers are Professor Diane Ste-Marie from the University of Ottawa, and Professor Tina Gabriele from the University of Calgary.

**c. Associate Dean, Research**

Associate Dean Tremblay reported that the previous night's event, 'Mobilizing Change' was very successful, and congratulated Professors Kelly Arbour-Nicitopoulos and John Cairney, as well as the other presenters. This was the most accessible public symposium we have ever had.

Now that PSY100H is not a required course, our students no longer have the requirement to experience being a participant in research projects. We have been discussing with students how we can incorporate this into our curriculum, and will be working with the Curriculum Committee and the IT department to facilitate this.

For information only: a proposal for a motion to amend the current Faculty Council by-laws, to be brought forward at the April 6 Council meeting. The main items are: holding meetings in open vs closed session, representation on committees, and overall efficiencies.

**d. Executive Director, Co-curricular Athletics & Physical Activity Programs**

Written report submitted (attached).

**e. Chief Administrative Officer**

Rosanne Lopers-Sweetman reported that the new Benson Building corridor linking the ground floors of Benson with the Warren Stevens building is now open, and the few remaining renovation issues are continuing to be addressed. A celebratory opening will take place soon once the signage is up and the deficiencies are corrected. The fiscal year ends on April 30, 2018, so please complete any required tasks before then. There will be a faculty recognition event held in early May, for all staff and faculty members.

We have been using the program CLASS for over twelve years, which is being replaced in April 2018 by Fusion. Hart House, UTM and UTSC are also switching to this system.

A Space Review & Planning Task Force is launching in the coming week, to review our current spaces, what we have/what we are missing, how to plan to meet the needs for future space. We will be engaging in many different consultations, reaching beyond the Faculty to all students at U of T. Input will be invited, with details to follow.

**7. Student Governments' Reports**

**a. KPEUA** – No report

**b. KPEGS**

Sandhya Mylabathula reported on upcoming events, such as a professional development opportunity of an alumni/student dinner on April 5, the KPE Faculty vs Undergrads hockey game on March 27, and the Bodies of Knowledge Conference taking place May 3-4. The Christmas samosa and doughnut drive for Sick Kids was successful, and raised \$314.15.

**8. Announcement**

Erica Lenton informed the Council about the UTL undergrad research prize, which has 6 awards of \$1000 to be given. More representation in the sciences is needed, so please encourage your students to apply. Most students learn about prize from their professors.

Additionally, the library also offers a Systematic Review Development course offered for graduate students to help them develop professional skills. Please contact Erica directly, or see library website for more info

**9. Adjournment** – The meeting was adjourned at 1:25 p.m.