

**FACULTY COUNCIL**  
**Faculty of Kinesiology and Physical Education**  
**May 27, 2015, 10:10 a.m.**  
**Margaret Eaton Board Room, Benson 302**

**Minutes**

**Present:** Jack Goodman (Chair), Cathy Amara, Kelly Arbour-Nicitopoulos, Robin Campbell, Anita Comella, Simon Darnell, Peter Donnelly, Guy Faulkner, Tracia Finlay, Caroline Fusco, Carla Hagstrom, Ira Jacobs, Gretchen Kerr, Marius Locke, Margaret MacNeill, Lynda Mainwaring, Karen McLeister, Dan Moore, Paula Paunic, Ashley Stirling, Tim Taha, Katherine Tamminen, Scott Thomas, Luc Tremblay, Tim Welsh, Gillian White, Darrin Wijeyaratnam

**Guests:** Tim Linden

**Regrets:** Merrily Stratten

**Secretariat:** Carolyn Laidlaw

1. **Call to Order:** The meeting was called to order at 10:10 a.m.
2. **Approval of Agenda:** The circulated agenda was approved. (**Motion:** Welsh/Kerr)
3. **Approval of Minutes:** The minutes of the March 2, 2015 meeting were circulated for review and approved. (**Motion:** Jacobs/Thomas)

**4. Committee Reports**

**a. Undergraduate Examinations**

Lynda Mainwaring reported to the Council for information the results of the May meeting for this committee, at which the 2015 academic and PRA grades were reviewed and approved unanimously. The marks were reported to Vice Dean Kerr, and Dean Jacobs the same day as the meeting, May 22, and Vice Dean Kerr approved the release of marks. The marks were released to students by the Registrar's Office later on May 22, 2015. This is a revision to the usual process of releasing grades after the Faculty Council meeting. The grades were released so that the typical audit report could be presented at the Council. The new e-mark process precludes access to all required information if the marks are not transferred to ROSI, which requires electronic release of the grades.

*Academic Grades:* All of the academic grades were approved with no issues. The only course that has not yet submitted final grades is KPE341Y – CTEP Educational Internship, which still has some students completing placement hours (end of May completion is expected). Marks outside the guidelines occurred as a result of any of the following: modifications to course requirements made because of the CUPE strike, group assignments, students with low marks dropping courses, the high level of scholarship seen in some courses, and selection bias in certain courses.

*Practicum Grades:* All PRA marks were approved and the differential between the marks in the new and more theoretically-based courses (part of new curriculum) and the traditional courses (old curriculum) was acknowledged. This included practica 101H, 200H, and 300H.

*Audit:* Tim Linden provided the graduation/suspension/warning audit to the Council for approval. This year there are 44 first year students placed on probation (CGPA of 1.7 or less), and 19 upper year students who will be suspended (for failing to attain an annual GPA of at least 1.7 while on probation). For CTEP students, there are 5 students in year two who will receive warnings of removal, and one upper year student who will be removed from the program for failing to meet the program's stay-in requirements. A motion to approve this audit was approved by Council (**Motion:** Fusco/Tremblay).

Discussion followed on the request for including the cumulative average for each year as part of the Examination Committee's final report, which the committee will consider as part of future reports.

We are expecting to have 180 undergraduate students convocate on June 12, 35 with high honours and 55 with honours.

Finally, Lynda thanked the student representatives and all members of the Examination Committee for their work over the year. In particular, Cathy Amara and Karen McLeister for their work with the development and implementation of the grade review policy, and Tim Linden for his work in assembling the reports for this review.

**b. Undergraduate Curriculum**

Cathy Amara reported that the final meeting of the year has been held, and the committee will continue to meet throughout the summer. Several working groups are continuing, such as those developing the capstone course (for 2018), and the PRA working group as it updates the current course offerings, and the details of the old and new PRA courses coexisting.

**c. Undergraduate Admission**

Margaret MacNeill reported that three rounds of offers have been made to date, with another round to be sent out next week to transfer student applicants. We received 1,780 applications this year, and have received acceptances from 137 students so far (ahead of previous years). We are aiming to reach our enrolment goal of 250 students by November. We have experienced a slight decrease in applicants from Ontario high schools this year, and a slight increase from out of province and international applications. Recruiters are doing a great job of promoting our degree during their visits to Alberta and British Columbia. She thanked the students, staff and faculty who participated and contributed to recruitment events, and welcomed Sophie Harding, the new Recruitment, Events and Communications Coordinator in the Registrar's Office. Dean Jacobs commented that the number of university applications to Ontario universities from Ontario high schools has dropped, but that overall the University of Toronto has done better than other universities, and our division has not dropped.

**d. Graduate Committee**

Marius Locke reported that admission offers have been made and accepted for 30 new students to join our faculty in September, 8 in the PhD program, and about 20 in the Masters program.

**e. Research Committee**

Associate Dean Tremblay reported that the committee has revised the internal grant process, and the submission form will be available in the fall for the January deadline. Both active extra departmental units (Centre for Sport Policy Studies and Centre for Motor Control) are subject to reviews, and the process has started. Final reports are expected to be available in early 2016.

**f. Council of Athletics & Recreation**

Associate Dean Comella reported that the 2013-15 term of CAR is now done, and elections for the 2015-17 term were held in April. As a result, 7 of the 10 student positions on CAR were filled, and there will be a by-election held in the fall to fill the remaining 3 seats. The university staff member position has been filled, but the position for a faculty member is still open. This election offered the option of online voting for the first time (for CAR), and 100% of the votes received were from this method.

**g. Equity Committee: No report.**

#### **h. Awards Committee**

Robin Campbell reported on the awards that were reviewed and recommended by the Awards Committee at their recent meeting, referring to the package that had been circulated prior to the Faculty Council meeting. The two new awards that are recommended for Faculty Council approval are the Katie Taylor Women's Volleyball Scholarship and the 6T5 Vanier Cup Coach's Scholarship. He then provided a summary of the proposed award amendments, referring to document circulated to Council. A motion to accept this report of the awards committee, with the friendly amendment from Luc Tremblay to accept the report once the award values have been finalized, was passed. (**Motion:** Jacobs/Thomas)

**i. Restricted Funds Committee:** No report.

#### **j. Sponsorship Committee**

Robin presented the minutes and report of the November 2014 Sponsorship Committee meeting to Council for information. The report provides a list of all faculty sponsors (both academic and co-curricular), which amounts to just over \$500,000 worth of sponsorship from both cash and in-kind agreements.

### **5. Centre Reports**

**a. Centre for Sport Policy Studies:** No report.

#### **b. Centre for Motor Control**

Tim Welsh reported that their third research symposium was held on May 1, which was well attended with guests from across campus as well as the Toronto Rehab Institute, University Health Network hospitals, University of Guelph, University of Waterloo, and Wilfred Laurier University. He thanked all who helped to organize and run this event. In mid-July we will be hosting Dr. Nicola Hodges from the University of British Columbia to deliver a talk associated with her research on action observation and observational learning. Over the summer, we will be working on the process of review, report, and planning for the future.

### **6. Deans' Reports**

#### **a. Dean**

Dean Jacobs thanked the faculty, staff and students for their accommodations and extra work during the disruption of the CUPE strike, and announced that while arbitration is proceeding, no further information on the progress has been received. He then announced several key academic appointments that take place on July 1: Michael Atkinson will be acting Vice-Dean, Academic Affairs, and Gretchen Kerr will be acting Dean for the 2015-16 academic year. We will also be welcoming Professor Daniel Santa Mina to our faculty in a tenure stream position on July 1. We have also received budgetary confirmation to hire another tenure stream professor.

The progress of the academic implementation plan was discussed at a recent professoriate/senior management group retreat. It focused on the issue of extra departmental units and factors to help us decide how these centres might unfold, what they would look like and focus on.

Preparations are underway for the Pan Am/Para Pan Am Games, with the handover of the facilities to Toronto 2015 rolling out over the next few weeks. The back campus fields have already been handed over, and the lower level of Goldring and the Varsity field will take place in a few weeks. Please be aware of implications for entering these spaces, and also of traffic patterns that are affected by road closures in the area.

Dean Jacobs thanked everyone who participated in standing committees throughout the year, and presented the draft version of the membership slate for the 2015-16 academic year to the Council for review and approval (pending confirmation of student roles in the fall). The motion to approve this draft was passed. (**Motion:** Jacobs/Locke)

**b. Vice-Dean, Academic**

Vice-Dean Kerr reported that two additional staff members have joined the Registrar's Office, Susan Michael: Scheduling & Instructor Support, and Sophie Harding: Recruitment, Events & Communications.

Work on the MPK program is ongoing, we are still waiting for approval from the MTCU but are continuing with the planning and curriculum/practica development.

There are two convocation ceremonies coming up, the BKIN/BPHE and Exercise Science ceremony is taking place at 2:30pm on Friday June 12, and the CTEP students will be receiving their BEd degree at the OISE ceremony on Thursday June 18 at the morning ceremony. There will be a lunch and awards ceremony in the Sports Gym for all graduating KPE students on Friday June 12 beginning at 11:30 a.m., all faculty are invited to attend.

Finally, she thanked the outgoing KPEUA Executive for their work over the year, and welcomed the incoming Executive. She then expressed best wishes to Dean Jacobs during his leave for 2015-16, and acknowledged the significant progress that he has accomplished over the past five years.

**c. Associate Dean, Research**

Associate Dean Tremblay thanked the members of the research committee, particularly Linda Trinh and Jessica Caterini for their outstanding contributions. Several successful events have been held recently: Pan Ex Summit, Good to Gold, and Doors Open Toronto, and he thanked everyone who helped to make these events happen. It is now time to start brainstorming for the next public symposium, which will be held in Spring 2016. Ideas and suggestions are welcomed.

We have been discussing creating a participant pool for research, in discussion with Jeremy Knight and Katherine Tamminen. Katherine has been liaising with coaches, please contact her if you are needing to contact coaches as part of your research. There is a system in place to connect Junior Blues with research, and we are working to expand this to include all members that use our facilities. Please contact Luc directly with any interest that you have in this area.

**d. Associate Dean, Co-curricular Physical Activity & Sport**

Associate Dean Comella reported that the year has just wrapped up, have had tremendous success working with all of the student athletes (almost 1,000) and coaches. The new University of Toronto Sport Model was also implemented this year, with excellent results. There have been numerous equity issues related to the Pan Am/Para Pan Am Games over the year, which have been well received as well.

The finalization of the 2015-16 yearly plans is nearly done, and there will be an official 'U of T House' created as a gathering place for the Pan Am Games. There will be one located at St. George, and one at the Scarborough campus, and they will be open to the public as well as to the university community. We are working with partners across KPE to develop content for our two specific host days at this house (July 14 and 21). More information will be coming soon.

**e. Chief Administrative Officer**

Dean Jacobs reported on behalf of Rosanne Lopers-Sweetman that we are expanding our research capacity further through the use of the CFI funds that were awarded to Professors Faulkner, Sabiston and Arbor-Nicotopoulos. As a result, the MPARC area renovations are nearly finished.

## **7. Student Government Reports**

### **a. KPEUA**

Darrin Wijeyaratnam (President, KPEUA) reported that all of the KPEUA Executive positions are now filled, and that online voting was implemented this year for the first time. There was a 20% increase in voter turnout this year, with about 40% of eligible voters participating. They are hoping to move more forms and registrations online in the future. The VP Academic, Stephanie Ho, is thinking of planning an informal get together for primarily first year students and faculty in September. The KPEUA is hoping to do more faculty oriented events going forward, please get in touch if you are interested in participating. The outgoing KPEUA Executive thanked the faculty for their support this past year.

### **b. KPEGS**

Gillian White reported that the Bodies of Knowledge Conference took place May 8-9, and had 60 presenters and 75 attendees. There was a larger proportion of external attendees this year than in the past. They are working on finalizing the co-curricular record positions (for the KPEGS Executive members) with Darryl McSherry, confirming that they meet the criteria. The Executive elections for 2015-16 will take place at the end of June, and the general elections will be held in September so that incoming students can participate.

## **8. Other Business**

Lynda Mainwaring, our faculty's Interprofessional Education (IPE) representative, reported that this was the first year that KPE students participated in the IPE events and activities. Approximately 100 students completed one of the two requirements, and approximately 30 completed both requirements this year.

## **9. Announcements**

Paula Paunic announced that the Spring Reunion is taking place Saturday May 30, and a Pan Am themed event will be held next to Alumni House on Kings College Circle. All are welcome to attend this family friendly event.

Gillian White reported that KPEGS is currently holding a fundraiser in the Athletic Centre lobby, with proceeds going to Camp Trillium. In response, Dean Jacobs reminded council that other than those charities officially endorsed by the university, i.e. United Way and Breast Cancer Foundation, charitable activities should not be supported with Faculty resources nor should solicitations on behalf of charities be made within the Faculty. Another exception are activities that support our own Faculty.

The Chair thanked and acknowledged the Secretary for her attention to detail in maintaining the Council documents and bylaw amendments throughout the year.

## **10. Adjournment:** Meeting adjourned at 11:45 a.m.